

**Thomas J. Parisi**

**Clay, NY 13041**

**31 January 2018**

**Records Access Officer  
Town Clerks Office  
Town of Clay  
4401 State Route 31  
Clay, NY 13041**

Dear Sir/Ma'am,

Under the New York Freedom of Information Law, N.Y. Pub. Off. Law §84 et seq., I am requesting to obtain copies of the following records: **All warnings, appearance tickets, and citations issued since 03 April 2017 for violations of the following Town of Clay Ordinance Codes:**

- **§211-29A "Parking of certain motor vehicles and trailers prohibited in residential districts."**
- **§211-29B "Parking of certain motor vehicles and trailers prohibited in residential districts."**

If there are any fees for searching or copying these records, please inform me if the cost will exceed \$100.00. This information is not being sought for commercial or fundraising purposes.

The New York Freedom of Information Law requires a response time of five business days. If access to the records I am requesting will take longer than this amount of time, please contact me with information about when I might expect copies.

If you deny any or all of this request, please cite each specific exemption you feel justifies the refusal to release the information and notify me of the appeal procedures available to me under the law.

Thank you for considering my request.

Sincerely,

Thomas J. Parisi

Thomas241@gmail.com