

TEENIE BLESSINGS DAYCARE (PTY) LTD REG NO 2019/539291/07 T/A Oranges & Lemons Pre-School



63 1st Avenue Edenvale

Form 2

Request for Correction of Personal Information or Destroying or Deletion of a record in terms of Section 24(1) of the Protection of Personal Information Act 4 of 2013 (*POPIA*)

This form has been designed to allow you to exercise your right to access your data or to confirm the information that *Teenie Blessings Daycare* t/a *Oranges and Lemons Pre-School* holds about you. Should your request involve information about a third party please refer to the *POPIA* to determine if access to such information is allowed.

This form is intended to be used for the sole purposes of exercising your privacy right to request access to or confirmation of personal data in our possession about you.

Please submit this request with a copy of your *Identity Document* to the Principal at 63 1st Avenue Edenvale.

Fields marked with a * are mandatory for the application process.

Request For: (mark the appropriate box with an "X")

	Correction or deletion of the personal information about the data subject which is in possession or under the control of the responsible party	
	Destroying or deletion of a record of personal information about the data subject which is in possession or under the control of the responsible party and who is no lon	
	authorized to retain the record of information.	

Details of the Data Subject			
Name and Surname/Registered Name of Organisation			
Identity Number	*		
Current Address	*		
Time at Current Address			
Contact Number	*		
Email Address	*		
Details of the Responsible Subject			
Name and Surname/Registered Name of	*		
Organisation			
Identity Number	*		
Current Address	*		



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Time at Current Address				
Contact Number	*			
Email Address	*			
Information to be Corrected/Destructed/Destroyed*				
	and the information to which your request relates uest a consolidated record of all data we hold on ed on the nature of the request.			
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Reasons for Information to be Corrected/Destructed/Destroyed about the data subject				
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Signed atth	nis20			
Signature of data subject/designated person				