

Meeting Name	Professional Practice Shared Governance Council		Council / Meeting Minutes	Please check off all components and indicators that relate to each topic being discussed.	
Location	Atrium Conference Room and Microsoft Teams				
Date	3/17/2021				
Time	11:00 - 1300				
Conducted By	Candice Johnson, BSN, RN, MEDSURG-BC				
Facilitated By	Carolynn Young, MS, RN, GERO-BC, ONC Judy Dillworth, PhD, RN, NEA-BC, CCRN-K, FCCM				
Topic/ Facilitator	Discussion	Staff Input & Feedback	Action	Magnet Components	Strategic Plan Indicator
Call to Order	Welcome - Candice seeking new Chair for this Council. Attendance sheet distributed & signed. Record Taker.	New members introduced themselves- Welcome to Piergiuseppe Roma (Joseph) representing the OR.	Welcome! Thanks to Jade Santiago, RN for taking the minutes.	<input type="checkbox"/> Transformational Leadership <input checked="" type="checkbox"/> Structural Empowerment <input type="checkbox"/> Exemplary Professional Practice <input type="checkbox"/> New Knowledge, Innovations and Improvements	<input checked="" type="checkbox"/> People <input type="checkbox"/> Patient Experience <input type="checkbox"/> Quality <input type="checkbox"/> Financial Performance <input type="checkbox"/> Operations
Mindfulness Moment Candice Johnson, BSN, RN	5 Minute Mindfulness (You-Tube program).	Members participated in program.	Created a calm environment to begin meeting.	<input checked="" type="checkbox"/> Transformational Leadership <input checked="" type="checkbox"/> Structural Empowerment <input type="checkbox"/> Exemplary Professional Practice <input type="checkbox"/> New Knowledge, Innovations and Improvements	<input checked="" type="checkbox"/> People <input type="checkbox"/> Patient Experience <input type="checkbox"/> Quality <input type="checkbox"/> Financial Performance <input type="checkbox"/> Operations

<p>National Certification Day: March 19, 2021</p> <p>Carolynn Young, MS, RN</p>	<p>Information about Professional Certification presented by Carolynn.</p> <p><i>Certified Nurses Day</i> is an annual day of recognition for and by healthcare leaders dedicated to nursing professionalism, excellence, recognition, and service.</p> <p><i>Every March 19</i>, employers, certification boards, education facilities, and healthcare providers celebrate and publicly acknowledge nurses who earn and maintain the highest credentials in their specialty.</p> <p><i>Certified Nurses Day</i> honors nurses worldwide who contribute to better patient outcomes through national board certification in their specialty.</p> <p><i>Certified Nurses Day is the perfect opportunity to invite all nurses to advance their career by choosing certification.</i></p>	<p>Nursing Website Certification graphs presented by Kathy Calabro, Data Analyst.</p> <p>Members reviewed BSN and Certification rates. Discussed 2021 goals for BSN and Certification rates.</p> <p>Discussed strategies for “How to prepare for an ANCC/Specialty exam”. List reviewed-Specialty Certifications.</p> <p>Discussed ANCC “Success Pays” program with a “Promotional Code” to pay exam costs. If you do not pass the exam the first time, you will be able to test again for free under the Success Pays program.</p> <p>Discussed new program: “People Caring for People Education Fund” to support Phelps employees’ professional development. Eligible programs include conferences and review courses. Tuition for degrees is not applicable. Individual awards will range from \$250-\$500.</p>	<p>Resource on Nursing Website → PPD → 2020 graphs & 2021 links.</p> <p>Communicate at unit-based council meetings. Each unit council will set goals for BSN rate and to increase number of RNs with Professional Certification.</p> <p>Contact/email B. White Org. Development for code-when you are ready to take the exam.</p> <p>Contact your manager/clinical educator for more information.</p>	<p><input type="checkbox"/> Transformational Leadership</p> <p><input checked="" type="checkbox"/> Structural Empowerment</p> <p><input type="checkbox"/> Exemplary Professional Practice</p> <p><input type="checkbox"/> New Knowledge, Innovations and Improvements</p>	<p><input checked="" type="checkbox"/> People</p> <p><input type="checkbox"/> Patient Experience</p> <p><input type="checkbox"/> Quality</p> <p><input type="checkbox"/> Financial Performance</p> <p><input checked="" type="checkbox"/> Operations</p>
<p>Baby Friendly Designation</p> <p>Yeva Posner, BSN, RN Clinical Program Manager, Lactation Center</p>	<p>Phelps Maternal-Child Health department is preparing for Re-Designation of Baby Friendly Hospital.</p>	<p>First designation was in 2012. Highly prestigious award.</p> <p>Increased number of hospitals are now designated.</p>	<p>Kudos to all nurses for your hard work!</p>	<p><input checked="" type="checkbox"/> Transformational Leadership</p> <p><input checked="" type="checkbox"/> Structural Empowerment</p> <p><input checked="" type="checkbox"/> Exemplary Professional Practice</p> <p><input type="checkbox"/> New Knowledge, Innovations and Improvements</p>	<p><input checked="" type="checkbox"/> People</p> <p><input checked="" type="checkbox"/> Patient Experience</p> <p><input type="checkbox"/> Quality</p> <p><input type="checkbox"/> Financial Performance</p> <p><input type="checkbox"/> Operations</p>

Standards of Care: Policies and Procedures Carolynn Young, MS, RN	<p>New Policies:</p> <ol style="list-style-type: none"> 1. Covid-19 Vaccine [Janssen] Johnson & Johnson. 2. New iLearn program: <i>Northwell Medication Policies.</i> 	<ol style="list-style-type: none"> 1. New procedure for J&J Vaccine- Eligible criterion for inpatient medical patients at discharge. Exclusion criteria: Surgical or 1S. Hospitalists will review list of patients who may be discharged the next day; perform risk screen; discuss with patient; offer vaccine; obtain consent; and order vaccine (eMAR). Vaccine will be prepared by pharmacy and hand delivered to patients' RN who will administer vaccine to the patient ASAP. 2. Includes policies on Medication Administration; Automatic Dispensing Cabinets (ADC)-Pyxis; Controlled Substances policies, Return to ADC and Waste; Diversion of Controlled Substances; Medications-IV Acetaminophen Criterion & Transdermal Patches; Phelps policy for Diabetes Insulin Kit. 	<ol style="list-style-type: none"> 1. Effective immediately. Contact your manager/ clinical educator for more information. 2. Effective: April 1st. It is essential all RNs are knowledgeable of policies and incorporate into their practice. Not following these policies & with state and federal regulations may affect their RN license and ability to practice. 	<input checked="" type="checkbox"/> Transformational Leadership <input checked="" type="checkbox"/> Structural Empowerment <input checked="" type="checkbox"/> Exemplary Professional Practice <input type="checkbox"/> New Knowledge, Innovations and Improvements	<input checked="" type="checkbox"/> People <input checked="" type="checkbox"/> Patient Experience <input checked="" type="checkbox"/> Quality <input type="checkbox"/> Financial Performance <input type="checkbox"/> Operations
Professional Development Brochure Judy Dillworth, PhD, RN	Current brochure (2019) posted via TEAMs shared documents.	<p>Brochure under review and updated by Organizational Development.</p> <p>Members reviewed each page and discussed recommendations/ questions/comments.</p>	C. Young to collate comments and submit to N. Fox.	<input checked="" type="checkbox"/> Transformational Leadership <input type="checkbox"/> Structural Empowerment <input checked="" type="checkbox"/> Exemplary Professional Practice <input type="checkbox"/> New Knowledge, Innovations, and Improvements	<input checked="" type="checkbox"/> People <input type="checkbox"/> Patient Experience <input type="checkbox"/> Quality <input type="checkbox"/> Financial Performance <input type="checkbox"/> Operations

Adjournment	Meeting adjourned at 1255.				
Next meeting	The next PPD Council is April 21, 2021 from 1100-1300 in the Atrium.	Refer to TEAMs information.			
<p>Respectfully Submitted, Jade Santiago BSN, RN on 03/16/2021. Transcribed by Carolynn Young, MS, RN on 03/22/2021</p> <div style="display: flex; justify-content: space-between; margin-top: 20px;"> <div style="width: 45%;"> <p>_____ Co-Chair Signature Date _____</p> </div> <div style="width: 45%;"> <p>_____ Director Signature Date _____</p> </div> </div>					