

Meeting Name	Nurse Practitioner (NP) Council		Council/Meeting Minutes
Location	Atrium Conference Room		
Date	11/10/2020		
Time	4:30pm-5:30 pm		
Conducted By	Mary McDermott, MSN,RN, APRN, NEA-BC		
Topic/ Facilitator	Discussion	Staff Input & Feedback	Action
Welcome Meeting Minutes 10/13/20	Mary recognized the nurse practitioners for the care they provide every day and celebrated Nurse Practitioner week. Mary thanked the nurses for their contributions to Phelps and their role on the Magnet journey.	Holly McNamara recognized Mary and Judy for recognizing the nurses and preparing Phelps for Magnet. Judy distributed the meeting minutes from last month for review.	Celebrated Nurse Practitioner week with cake and refreshments. APRN Council meeting minutes for 10/13/20 accepted.
Case Presentation on Cardiac Amyloidosis	Holly McNamara NP and Nerissa Plondaya NP presented an interesting case	Time was available for discussion and questions.	Case presentation was well received. All agreed to continue to incorporate case presentations in these meetings.
Northwell and Phelps Updates	Mary shared that the NPs will be receiving information regarding the ACP incentive plan The Employee engagement survey opened Nov 9 and will be available for 2 weeks. Healthcare benefits: United Care will become Magna Care iLearn – NPs must complete 3 modules and get flu shot by Dec 1. 403B plans will be transitioned to Northwell's TransAmerica 401K plan-	NPs encouraged to read their emails for further information about the plan from Jennifer Laffey. NPs discussed that the mandatory requirements are in iLearn.. HealthStream sends email regarding the Learning Needs assessment, which also needs to be completed soon. It is important to logon and change password in TransAmerica to keep current deductions. If not done	NPs encouraged to complete the employee engagement survey. Phelps goal is for 90% completion rate. NPs to please ensure mandatory ILeans and other requirements are met by Dec 1 to avoid disruption in access. HealthStream will be sunseting as of Dec 31,2020.

	emails have been distributed regarding the process and due dates.	by Dec 17 th , only 3% will be transferred to the 401K plan starting 1/1/21	
Volunteer for case presentation next month is needed.			Council will continue to have case presentations by members.