

Meeting Name	Professional Practice Magnet Committee		Council / Meeting Minutes	Please check off all components and indicators that relate to each topic being discussed.	
Location	Phelps Boardroom				
Date	9/16/2020				
Time	11:00 - 1300				
Conducted By	Candace Johnson, RN				
Topic/ Facilitator	Discussion	Staff Input & Feedback	Action	Magnet Components	Strategic Plan Indicator
Call to order	Implementation of Microsoft Teams Coffee	It would be helpful for committee chairs to have the ability to schedule the Microsoft Team meeting, so that the meeting information could be easily disseminated. Members requested caffeinated vs. decaffeinated coffee	Speak with Rosendy to see if this is possible. Judy to follow-up with Food services	<input type="checkbox"/> Transformational Leadership <input type="checkbox"/> Structural Empowerment <input type="checkbox"/> Exemplary Professional Practice <input type="checkbox"/> New Knowledge, Innovations and Improvements	<input type="checkbox"/> People <input type="checkbox"/> Patient Experience <input type="checkbox"/> Quality <input type="checkbox"/> Financial Performance <input type="checkbox"/> Operations
Review of Magnet virtual visit	Staffing increase – Coverage required – increase per diem staff.	Magnet went well overall. Different staff were present during meeting (Regular staff and Per diem). Increasing the staffing level in the future would prevent instances of leaving some of the unit understaffed. RNs appreciated the Infogram and suggested to keep the Magnet Minute going.	Carolyn – Need to keep up the momentum for the next Magnet visit. Have Magnet Motivators (champions) Prepare topics to discuss for each of the committees.	<input type="checkbox"/> Transformational Leadership <input type="checkbox"/> Structural Empowerment <input type="checkbox"/> Exemplary Professional Practice <input type="checkbox"/> New Knowledge, Innovations, and Improvements	<input type="checkbox"/> People <input type="checkbox"/> Patient Experience <input type="checkbox"/> Quality <input type="checkbox"/> Financial Performance <input type="checkbox"/> Operations

	Envision your Celebration for the Magnet Designation	Nurses should take ownership for the achievement. Come up with a way that we would want to celebrate our achievement.		<input type="checkbox"/> Transformational Leadership <input type="checkbox"/> Structural Empowerment <input type="checkbox"/> Exemplary Professional Practice <input type="checkbox"/> New Knowledge, Innovations, and Improvements	<input type="checkbox"/> People <input type="checkbox"/> Patient Experience <input type="checkbox"/> Quality <input type="checkbox"/> Financial Performance <input type="checkbox"/> Operations
	Magnet Minutes – Continuation	Have each committee choose a topic that they would like to showcase for the month. This way the accomplishments could be rolled out to the rest of the hospital. This will keep the momentum of the Magnet spirit moving forward.		<input type="checkbox"/> Transformational Leadership <input type="checkbox"/> Structural Empowerment <input type="checkbox"/> Exemplary Professional Practice <input type="checkbox"/> New Knowledge, Innovations, and Improvements	<input type="checkbox"/> People <input type="checkbox"/> Patient Experience <input type="checkbox"/> Quality <input type="checkbox"/> Financial Performance <input type="checkbox"/> Operations
	OR/ASU pre-surgical checklist	The Checklist was rolled out without notification. Education was not available to the inpatient floors.	Future iterations of the checklist will be rolled out to the educators first, so that the appropriate education can be put in place prior to implementation.	<input type="checkbox"/> Transformational Leadership <input type="checkbox"/> Structural Empowerment <input type="checkbox"/> Exemplary Professional Practice <input type="checkbox"/> New Knowledge, Innovations, and Improvements	<input type="checkbox"/> People <input type="checkbox"/> Patient Experience <input type="checkbox"/> Quality <input type="checkbox"/> Financial Performance <input type="checkbox"/> Operations
	ePortfolios	Discussion to streamline the submission of the Level packets. Clinical nurses asked if the career ladder would include skin and Magnet champions. Everyone has access to OneDrive. Conference requirement was waived for 2020 (see email from NFox July 23 rd)	Discussion to be shared with Mary McDermott and Human Resources about how to integrate Taleo with the Level submission process.	<input type="checkbox"/> Transformational Leadership <input type="checkbox"/> Structural Empowerment <input type="checkbox"/> Exemplary Professional Practice <input type="checkbox"/> New Knowledge, Innovations, and Improvements	<input type="checkbox"/> People <input type="checkbox"/> Patient Experience <input type="checkbox"/> Quality <input type="checkbox"/> Financial Performance <input type="checkbox"/> Operations

	Succession planning	Candice is nearing the end of her tenure as Committee Chair. Candice asked for someone to volunteer for the position of committee chair. This is a good opportunity for nurses to mentor each other and facilitate succession planning. The position will not be voluntold, instead, it should be willingly accepted.	Please send your interest or recommendation of a colleague for the chair position with Judy, Candice and/or Carolyn	<input type="checkbox"/> Transformational Leadership <input type="checkbox"/> Structural Empowerment <input type="checkbox"/> Exemplary Professional Practice <input type="checkbox"/> New Knowledge, Innovations, and Improvements	<input type="checkbox"/> People <input type="checkbox"/> Patient Experience <input type="checkbox"/> Quality <input type="checkbox"/> Financial Performance <input type="checkbox"/> Operations
	Age-Friendly Health System (AFHS) initiative presented by Ellen Woods. She shared that AFHS was requested by the Governor, Dan Blum and Michael Dowling since we have a senior health medical practice and NICHE. Ellen described the “4 Ms”. This program involves the entire hospital so there is a need to educate the entire hospital staff and the community. Nursing informatics is involved.	<p>The nurses identified what we are already doing for each of the 4 Ms:</p> <ol style="list-style-type: none"> 1) What Matters Most – are we asking the right question 2) Mobility- have a falls committee 3) Mentation- we measure CAM and CAM-ICU for delirium 4) Medication- Med safety <p>Kai suggested that a gap analysis to minimize redundancy. Lily said we need to look at both the outpatient and inpatient settings. Ellen responded that Northwell was following up with the ambulatory settings (All scripts)</p>	<p>Ellen will check whether our initiative includes the ED. Suggestion of having “walking teams” to be pursued. Ellen added that the Caregiver Center Program should be implemented with Pam Lipperman as the lead Oct 2020 with referral cards.</p>	<input type="checkbox"/> Transformational Leadership <input type="checkbox"/> Structural Empowerment <input type="checkbox"/> Exemplary Professional Practice <input type="checkbox"/> New Knowledge, Innovations, and Improvements	<input type="checkbox"/> People <input type="checkbox"/> Patient Experience <input type="checkbox"/> Quality <input type="checkbox"/> Financial Performance <input type="checkbox"/> Operations

Respectfully Submitted,

Candace Johnson, RN

Date _____