

# COVID-19 temperature and symptom monitoring

*I have at least one symptom consistent with COVID... what now?*



## Did you know?

Fever is one of the most common symptoms of COVID-19. So we are taking temperature readings for all team members on-site in our care settings and ask you to self-monitor for all symptoms consistent with COVID as another tool to prevent the spread of the virus. Knowing if you are positive with COVID-19 and self-quarantining, and the sooner the better, can also help keep your loved ones safe.

**Your responsibilities if your temperature reading indicates a fever of 100.0°F or higher or if you feel unwell:**



**Call & document**

Call your manager immediately so they can get coverage. Then call employee health (EHS) so they are aware of your symptoms. If no one answers, leave a message for EHS with your name, date of birth and your symptoms.



**Head home**

Go home and make arrangements to self-quarantine. Call your primary care physician or urgent care about seeking care if you feel unwell.



**Get tested**

Call 516-734-7166 to make an appointment for and complete a free, fast COVID-19 diagnostic (nasal swab) test at one of our team member testing sites.



**Rest & recover**

Rest while you await test results. Once you receive your test results (whether you are positive or negative) you should call EHS to understand next steps.



**Follow up with EHS**

Call EHS to determine a return to work plan. Please share that plan with your manager.



**Pay practices:** How you'll be paid partially depends on the illness you have. Here's some information to help you understand what to expect. If you have additional questions, please call the HR Service Center at 516-734-7000 or speak with your local HR team.



You'll be paid until the results of your COVID-19 diagnostic (nasal swab) test are complete.\*



If you test negative, you can return to work. However, you might be sick with something else, and not feel well enough to work. In that case, any additional time off will require you use your accrued sick time (PTO) until you return to work.



If you test positive, you will be paid for 10 days, based on standard hours worked.\* An additional 4 days will be available following a clinical review by EHS. EHS guidelines allow diagnosed team members to return to work after 10 days, with improving symptoms, 3 of which are without a fever. If you are sick for longer, you may have to go on disability leave, which would be managed through our disability plan administrator myAbsence.

\*Test should be completed within approximately 24 hours from the time you leave work with a fever or feeling unwell. (18.75 hours for per diem team members, or more if required by statutory sick time laws. If you work a shift that is eligible for shift differential, you will be paid accordingly.)

# Who to call...

*We are here to help!*

**Document your symptoms:** Call Employee Health Services

LOCATION	CONTACT
Corporate/LIJ/CCMC/Hillside	(718) 470-7644
Corporate/North Shore University Hospital	(516) 562-4697
Long Island Jewish Forest Hills	(718) 830-1595
Long Island Jewish Valley Stream	(516) 256-6803
Glen Cove Hospital	(516) 674-7629
Huntington Hospital	(631) 351-2484
Lenox Hill Hospital	(212) 434-2675
South Oaks Hospital	(631) 608-5313

LOCATION	CONTACT
Northern Westchester Hospital	(914) 666-1244
Peconic Bay Medical Center	(631) 548-6325
Phelps Memorial Hospital	(914) 366-3160
Plainview Hospital	(516) 719-2436
Southside Hospital	(631) 968-3224
Staten Island University Hospital North	(718) 226-8555
Staten Island University Hospital South	(718) 226-2099
Syosset Hospital	(516) 496-6565
Mather Hospital	(631) 476-2725, Ext 59



**Getting paid properly:**  
Speak to your manager and  
time keeper.  
[paycovid@northwell.edu](mailto:paycovid@northwell.edu)



**Questions about your benefits:**  
Call Human Resources at  
(516)734-7000.



**Questions about COVID-19 testing, recovery and return to work:**  
Contact your local EHS at  
the above listed number.