

**Patient Care Services  
Critical Care Nursing Fellowship  
Application**

**Program Description:**

Phelps Hospital Northwell Health is committed to enhancing the personal and professional excellence of our nurses and encourages professional development. The Critical Care Fellowship provides an opportunity for our clinical nurses to gain the knowledge and skills needed to provide excellent care to critically ill patients.

The fellowship curriculum includes:

1. E-Learning- ilearn modules, Essentials of Critical Care Orientation, EKG monitoring, Stroke Management and other e-Learning modules
2. Live didactic and skills sessions led by Phelps critical care educator, physicians, clinical professionals, and simulation experiences at Northwell's Center for Learning and Innovation.
3. Precepted critical care experience- facilitated by the critical care educator and precepted by an experienced critical care nurse
4. Dependent on previous experience and competency development needs, the Critical Care Fellowship will last 5-6 months.

**Eligibility Criteria:**

- Any Phelps nurse who has been employed for at least 1 year in their current role (per transfer policy)
- 2 years prior med-surg experience, or 18 months prior telemetry experience
  - If other experience, the plan may include experience in a med-surg or telemetry setting prior to entering the fellowship
- BSN required
- Applicant is not currently participating in a fellowship program
- Applicant is not currently in a college program requiring significant and defined clinical hours
- Compliance with time and attendance policy for past 12 months per Kronos report
- Employee file without employee discipline for past 12 months
- Completion of all current iLearn and HealthStream assignments

**Commitment Expectations:**

The critical care fellowship is a shared responsibility and accountability between the RN and the critical care department. Significant resources will be provided to the RN therefore the following commitment by the RN is expected:

- Full time schedule; 13 shifts per month
  - 1- shift per week will include a combination of six hours of didactic and skills and six hours of e-Learning
    - Weekly e-Learning assignments must be completed by established due date
  - 2- 12 hour precepted shifts; 2 days in a row
- Participant must follow the preceptor's schedule for precepted experiences
- If the permanent schedule will be nights, the first 3 months will follow a day shift schedule before moving to nights
- Commitment- a minimum of 1 year full time at Phelps following completion of the 6 month fellowship

**Application Process:**

- Complete application
- Obtain manager recommendation with signature on application



**Phelps Hospital**  
Northwell Health®

- Send application to Nancy Fox, Director Organizational Development
- If application is complete and all eligibility criteria are met, an interview will be set up with the critical care leadership team and critical care preceptors
- Four clinical nurses will be selected for the fellowship.
- Anticipated program start date is September 14, 2020
- Application must be received in Organizational Development **by 5 pm July 15, 2020.**
- For questions contact Nancy Fox, ext. 3167 or [nfox@northwell.edu](mailto:nfox@northwell.edu) or Adele Whyte, ext. 3479 or [awhyte2@northwell.edu](mailto:awhyte2@northwell.edu).

## Critical Care Fellowship Application

<b>Name:</b>	<b>ID #:</b>	<b>Department:</b>
<b>Hire Date:</b>	<b>Length of service in current department:</b>	
<b>Degree(s):</b>	<b>Current Level:</b>	

### Attach the following:

- Current resume
- Copy of current BLS, ACLS, PALS, NRP card as applicable to your current role
- Copy of specialty certificate(s)
- Statement of professional development goals- properly formatted SMARTS (specific, measureable, achievable, relevant / realistic, time based, strategic) goals, type written summary. Identify short term and long term professional development goals and current activities that are moving you toward meeting those goals.
- List shared governance council or hospital committee membership(s), role, & **evidence** of 60% attendance -Level II; 70 % attendance - Level III; 75% attendance - Level IV.

Provide application to your manager.

**Applicant commitment: I am applying for the Critical Care Fellowship, understand my obligation and agree to the required commitments of the program.**

**Signature:** \_\_\_\_\_

**Manager recommendation:** Please write a statement indicating why you support this RN's participation in the Critical Care Fellowship. If you are not able to support them in this endeavor, please hold a coaching session to discuss why and help them create a professional development plan. **Please attach a time and attendance report for the past year.**

Manager Printed Name: \_\_\_\_\_

Signature: \_\_\_\_\_

Date: \_\_\_\_\_