

Meeting Name	Quality and Safety Council Meeting	Council/Meeting Minutes	Please check off all components and indicators that relate to each topic being discussed.		
Location	Virtual - Optional Meeting				
Date	April 15, 2020				
Time	1PM-3PM				
Conducted By	Kathy Calabro				
Topic/ Facilitator	Discussion	Staff Input & Feedback	Action	Magnet Components	Strategic Plan Indicator
Kathy welcomed everyone to our first Virtual Q&S shared governance council meeting	Initiated meeting thanking everyone for their resilience and compassion during the COVID-19 pandemic.	Doreen Gallagher, MSN, RN-BC, clinical educator, Behavioral Health stated how important it is to be there for everyone during the pandemic as well as after. Ashley Sanda, BSN, RN, clinical nurse, 3 North (now physically on 2 North) shared that it has been very busy and she is taking care of the COVID-19 + patients	Congratulations to Behavioral Health who had 3 posters accepted for presentation at APNA 34th Annual Conference They chose to present, <i>"Implementing Behavioral Health/Psychiatric Clinical Nurse Champions to Reduce Psychiatric Emergencies and Support Medical-Surgical Nurse Clinicians in a Community Hospital Setting"</i>	<input checked="" type="checkbox"/> Transformational Leadership <input checked="" type="checkbox"/> Structural Empowerment <input checked="" type="checkbox"/> Exemplary Professional Practice <input checked="" type="checkbox"/> New Knowledge, Innovations and Improvements	<input checked="" type="checkbox"/> People <input checked="" type="checkbox"/> Patient Experience <input checked="" type="checkbox"/> Quality <input type="checkbox"/> Financial Performance <input type="checkbox"/> Operations
Michelle Horvath, MSN, RN, CPHQ, CJCP , Quality Manager, Quality	Michelle asked the council members how involved they are with Root Cause Analysis (RCAs) regarding patient falls. Michelle thought opening the RCAs of patient falls to more clinical nurses would bring fresh ideas to fall prevention initiatives.	Doreen felt it would be extremely beneficial to bring the clinical nurses in the RCA discussion. During this pandemic, we know that required documentation has been	Doreen to follow up with Paula regarding the entry of falls details in improveNorth.	<input checked="" type="checkbox"/> Transformational Leadership <input checked="" type="checkbox"/> Structural Empowerment <input checked="" type="checkbox"/> Exemplary Professional Practice	<input checked="" type="checkbox"/> People <input checked="" type="checkbox"/> Patient Experience <input checked="" type="checkbox"/> Quality <input checked="" type="checkbox"/> Financial Performance <input checked="" type="checkbox"/> Operations

Root Cause Analysis (RCA) & Patient Falls		reduced... Doreen asked Michelle if she was aware if nurses are continuing to enter falls incidence details in improve north? Michelle was not sure and deferred to Paula Keenan.		<input type="checkbox"/> New Knowledge, Innovations and Improvements	
<p>Kathy Calabro, data analyst, Magnet</p> <p>Unit Level Dashboards</p> <p>NDNQI Quality Indicators</p>	<p>Kathy was able to share her screen and open up the Nursing Website and review the following: <u>Under Q&S</u></p> <ul style="list-style-type: none"> Unit level dashboards. Usually Kathy meets with the managers and reviews action plans for measurements underperforming. Kathy will send to the managers and ask for plans when out of this crisis. Kathy stated how she would like to see the dashboards used at PICG and at this meeting with the clinical nurses involved. NDNQI Quality indicators. Even though we sent our Magnet Document, we will continue to track the most recent 8 quarters. <p><u>Under About</u></p> <ul style="list-style-type: none"> Kathy posted a video thanking all our heroes under the About tab. 	<p>Michelle agreed the unit level dashboards are valuable with comparing our data to nationally benchmarked data.</p> <p>Doreen loved the movie by Kathy Calabro, the 2019 co-winner - friend of nursing!</p>	Kathy to send the unit-level dashboards to the nurse managers by end-of-week.	<input checked="" type="checkbox"/> Transformational Leadership <input checked="" type="checkbox"/> Structural Empowerment <input checked="" type="checkbox"/> Exemplary Professional Practice <input checked="" type="checkbox"/> New Knowledge, Innovations and Improvements	<input checked="" type="checkbox"/> People <input checked="" type="checkbox"/> Patient Experience <input checked="" type="checkbox"/> Quality <input checked="" type="checkbox"/> Financial Performance <input checked="" type="checkbox"/> Operations
Rachel Ansaldo, BSN, RN, clinical nurse, ASU, joined the meeting	Rachel shared that this experience has been challenging but at the same time has really showed how we all can come together and work as a true team. Rachel is currently an ASU nurse who previously worked in the ICU. Rachel was a little nervous working in ICU again. But, she found all the ICU staff to be supportive and happy to have her back. Rachel said in using her critical care skills, <i>"It was like riding a bike!"</i>	Everyone chimed in and shared how thankful they are for Rachel and all the nurses who pitched in to help in whatever way they could.		<input checked="" type="checkbox"/> Transformational Leadership <input checked="" type="checkbox"/> Structural Empowerment <input checked="" type="checkbox"/> Exemplary Professional Practice <input checked="" type="checkbox"/> New Knowledge, Innovations and Improvements	<input checked="" type="checkbox"/> People <input checked="" type="checkbox"/> Patient Experience <input checked="" type="checkbox"/> Quality <input checked="" type="checkbox"/> Financial Performance <input checked="" type="checkbox"/> Operations

	Rachel gave shout outs to her fellow surgical services nurses – they stepped in to help. Rachel commented that she doesn't know how the ICU could have managed the care of all these patients without their help.	5 South nurses have also expanded their level of expertise and really stepped it up to take care of vented patients!			
Doreen Gallagher, MSN, RN-BC, Clinical Educator, Behavioral Health An offer of support	Doreen has a friend from Yorktown who sewed pouches for the nurses to store their N95 masks.	Ashley and Rachel loved the idea.	Doreen created an interoffice package for Ashley and Rachel	<input type="checkbox"/> Transformational Leadership <input type="checkbox"/> Structural Empowerment <input type="checkbox"/> Exemplary Professional Practice <input type="checkbox"/> New Knowledge, Innovations and Improvements	<input type="checkbox"/> People <input type="checkbox"/> Patient Experience <input checked="" type="checkbox"/> Quality <input type="checkbox"/> Financial Performance <input type="checkbox"/> Operations
Pressure Injuries?	<p>There was discussion regarding skin assessment during this pandemic.</p> <p>The council members shared that Debi Reynolds RN, CWOCN, clinical nurse, Enterostomal Therapy continues to go to the units to assess patients' skin. The nurses from the outpatient Wound Healing Institute have partnered with Debi.</p>	<p>Doreen shared that Debi has an innovative foam therapy to help reduce pressure injuries from the ventilator.</p> <p>HAPI incidence and prevalence data are still being collected.</p>	Kathy shared that the skin prevalence survey is still scheduled for 2 nd Q 2020	<input checked="" type="checkbox"/> Transformational Leadership <input checked="" type="checkbox"/> Structural Empowerment <input checked="" type="checkbox"/> Exemplary Professional Practice <input checked="" type="checkbox"/> New Knowledge, Innovations and Improvements	<input checked="" type="checkbox"/> People <input checked="" type="checkbox"/> Patient Experience <input checked="" type="checkbox"/> Quality <input checked="" type="checkbox"/> Financial Performance <input checked="" type="checkbox"/> Operations

Community support!	<p>Doreen stated that she enjoyed a great sandwich today and the support from the community has been overwhelming.</p> <p>Doreen would like to support the local restaurants, deli's, etc. but doesn't know where the donation is coming from.</p> <p>Doreen also thought it would be a great idea to take pictures with the generous local businesses and they could post in their business.</p>	<p>Rachel stated that a hand written note is a nice way to thank the suppliers of all the much appreciated food.</p> <p>Kathy stated that maybe a Yelp review would be appreciated.</p>	Kathy will share these suggestions with Mary McDermott	<input checked="" type="checkbox"/> Transformational Leadership <input checked="" type="checkbox"/> Structural Empowerment <input checked="" type="checkbox"/> Exemplary Professional Practice <input checked="" type="checkbox"/> New Knowledge, Innovations and Improvements	<input checked="" type="checkbox"/> People <input checked="" type="checkbox"/> Patient Experience <input checked="" type="checkbox"/> Quality <input checked="" type="checkbox"/> Financial Performance <input checked="" type="checkbox"/> Operations
Magnet Update: Judy Dillworth, RN	<p>Judy thanked everyone for joining this virtual meeting. Judy was sensitive to the challenges all the nurses are facing but after discussion with each of the council chairs, decided to continue these meetings virtually to "connect", provide support, and keep communication lines open. Judy finds the resilience of the nursing staff so inspirational! There was discussion of adding another "R" for Resilience to the RRR council</p> <p>Magnet Update: Our Magnet Document was received by the Magnet office and 3 appraisers by 3/31/20 (1 day earlier than April 1 due date). Judy thanked every member for their contribution to this major milestone. The Organizational Overview section, consisting of multiple policies could have been a "show stopper" if incomplete. This section was accepted by Magnet last Friday. We now have to wait about 4 months to hear the status of the Magnet document from the Magnet appraisers.</p>	<p>The council members agreed that even though the meeting was virtual, it was still helpful to "connect", share best practices and innovations and support eachother.</p> <p>The document highlighted the initiatives and outcomes of every inpatient and ambulatory unit in some way.</p>	<p>Continue virtual meetings until we can meet in person.</p> <p>Congratulations to all on the submission of the Magnet document. Next steps: Prepare for site visit.</p>	<input checked="" type="checkbox"/> Transformational Leadership <input checked="" type="checkbox"/> Structural Empowerment <input checked="" type="checkbox"/> Exemplary Professional Practice <input checked="" type="checkbox"/> New Knowledge, Innovations and Improvements	<input checked="" type="checkbox"/> People <input checked="" type="checkbox"/> Patient Experience <input checked="" type="checkbox"/> Quality <input checked="" type="checkbox"/> Financial Performance <input checked="" type="checkbox"/> Operations

<p>Innovation during the COVID-19 crisis: Judy Dillworth, RN</p>	<p>Judy stated there are so many innovative ideas that have been evolving during this pandemic that we should remember. For example, Judy asked who thought of the idea and initiated pumps outside the rooms in the ICU.</p>	<p>Rachel stated that this was being done in other hospitals but she thought Adele Whyte would be a good source. The idea was so great because it kept nurses safe and helped reduce/conservate PPE use.</p>	<p>Judy to contact Adele.</p>	<p> <input checked="" type="checkbox"/> Transformational Leadership <input checked="" type="checkbox"/> Structural Empowerment <input checked="" type="checkbox"/> Exemplary Professional Practice <input checked="" type="checkbox"/> New Knowledge, Innovations and Improvements </p>	<p> <input checked="" type="checkbox"/> People <input checked="" type="checkbox"/> Patient Experience <input checked="" type="checkbox"/> Quality <input checked="" type="checkbox"/> Financial Performance <input checked="" type="checkbox"/> Operations </p>
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