

Meeting Name	Quality & Safety Council Meeting		Council/Meeting Minutes	Please check off all components and indicators that relate to each topic being discussed.	
Location	Atrium Conference Room				
Date	12/18/2019				
Time	1PM – 3PM				
Conducted By	Rachel Ansaldo, BSN, RN				
Topic/ Facilitator	Discussion	Staff Input & Feedback	Action	Magnet Components	Strategic Plan Indicator
Call to Order  Recorder  Review of November meeting minutes	-Meeting started at 1:04pm.  -Rachel Valdez-Vargas and Jade Santiago -Meeting minutes sent to council and reviewed. Any changes will be sent.	-Call-in: Lynda Neary, RN, Kelly Roush, RN		<input type="checkbox"/> Transformational Leadership <input type="checkbox"/> Structural Empowerment <input type="checkbox"/> Exemplary Professional Practice <input type="checkbox"/> New Knowledge, Innovations and Improvements	<input checked="" type="checkbox"/> People <input type="checkbox"/> Patient Experience <input type="checkbox"/> Quality <input type="checkbox"/> Financial Performance <input type="checkbox"/> Operations
2019 Annual Report/ <b>Kathy Calabro, Data Analyst</b>	-majority of units outperformed the benchmark -we are at 100% for all indicators  -fall incidence rate reviewed from Jan-Nov 2019 -number of readmissions went down from Oct-Nov 2019; average number of days went up from Oct-Nov 2019; top reasons remain sepsis and GI bleed -video found on website	-8 quarters of data will be sent to Magnet -Prevalence vs. Incidence -suggestion made to do “mock magnet” reviews	-members will review with staff	<input type="checkbox"/> Transformational Leadership <input type="checkbox"/> Structural Empowerment <input type="checkbox"/> Exemplary Professional Practice <input type="checkbox"/> New Knowledge, Innovations and Improvements	<input type="checkbox"/> People <input type="checkbox"/> Patient Experience <input checked="" type="checkbox"/> Quality <input type="checkbox"/> Financial Performance <input type="checkbox"/> Operations

Unit meetings and sharing data/ <b>Judy Dillworth, PhD, RN, NEA-BC, CCRN-K</b>  Video: 2020 is the Year of the Nurse	-updates from each unit on how the information from councils are communicated to the unit staff -different from staff meeting, each member should share the information from councils  -video found on nursing website	-develop a plan for unit meetings for 2020	-create a set-schedule for meetings -develop a binder to keep all staff member involved		
Inpatient Falls/ <b>Paula Keenan, Director</b>	-falls are slowly increasing -2020-> initiation of the Northwell Fall Policy -RCA (fall in ICU, pt suffered subdural hematoma after fall): PT came to evaluate patient, no activity order given, patient was left OOB by PT; now PT will leave patient in bed -Clinical alarms-> still not 100% (*national safety goal)	-review of fall incidence rate data from Jan-Nov 2019	-bring awareness to units -make sure bed alarms are in place -fall committee on Fridays, send representatives from each unit	<input type="checkbox"/> Transformational Leadership <input type="checkbox"/> Structural Empowerment <input type="checkbox"/> Exemplary Professional Practice <input type="checkbox"/> New Knowledge, Innovations and Improvements	<input type="checkbox"/> People <input type="checkbox"/> Patient Experience <input checked="" type="checkbox"/> Quality <input type="checkbox"/> Financial Performance <input type="checkbox"/> Operations
Patient Education Medication Education – chart audits, survey results/ <b>Cherry Fuentes, MS-C, RN-BC</b>	-focusing on patient education for medications -> purpose and side effects -goal is to find best teaching method -HCAHPS show room for improvement -literature review -> 48 articles, 10 selected that were valid and pertinent -Audits-> most and least watched on Allen TV -Chart Audit-> patient preference is auditory learning; patient educated via discussion; #1 topic is medication -Patient Education Decision Tree	-presentation of results regarding best method for patient teaching   -Braille found in admitting and operator/		<input type="checkbox"/> Transformational Leadership <input type="checkbox"/> Structural Empowerment <input type="checkbox"/> Exemplary Professional Practice <input type="checkbox"/> New Knowledge, Innovations and Improvements	<input type="checkbox"/> People <input type="checkbox"/> Patient Experience <input checked="" type="checkbox"/> Quality <input type="checkbox"/> Financial Performance <input type="checkbox"/> Operations

	-plan to repeat RN med survey for 2020 to compare results from 2019 -Cloud Worksheet -Patient education resource packet for staff	Communications; VRI found in nursing office -use of vocera for translation should not be used at this time - including “I learn best by...” to the cloud			
Nursing Quality Indicator Reports	<u>IV Therapy</u> -> ( <b>Ma Teresita San Luis, RN, BSN</b> ) new central line kits and occlusive dressings with CHG; new per-diem IV RNs <u>ED</u> -> ( <b>Gaurav Malin, RN, BSN</b> ) staff has been broadcasting bed/patient status on vocera, has been helpful in the unit flow	-changes based on the Northwell Policy		<input type="checkbox"/> Transformational Leadership <input type="checkbox"/> Structural Empowerment <input type="checkbox"/> Exemplary Professional Practice <input type="checkbox"/> New Knowledge, Innovations and Improvements	<input type="checkbox"/> People <input type="checkbox"/> Patient Experience <input checked="" type="checkbox"/> Quality <input type="checkbox"/> Financial Performance <input type="checkbox"/> Operations

**Respectfully Submitted,**

**Rachel Valdez-Vargas, RN and Jade Santiago, RN**

**Date \_December 18, 2019**