

Meeting Name	Professional Practice and Development		Council/Meeting Minutes	Please check off all components and indicators that relate to each topic being discussed.	
Location	Atrium Conference Room				
Date	12/18/19				
Time	11am				
Conducted By	Candace Johnson BSN, RN-BC and Carolynn Young MS, RN-BC, ONC				
Topic/ Facilitator	Discussion	Staff Input & Feedback	Action	Magnet Components	Strategic Plan Indicator
Call to Order Introductions	Meeting called to order at 11:05 Welcome new members.				
Past Meeting Minutes Candice Johnson, BSN, RN	Past minutes reviewed PPD Council Charter	November minutes reviewed Attached for review	Post when available Please read prior to next meeting for discussion.		
Advance Practice Nurse Council Dorit Michelson, MS, NP	New Council to create a collaborative workgroup within NP role. NP's at Phelps have many different roles.	Discussed scope of practice of PA's in acute care, FNP's, and Northwell education pathway.	NP Council created as a mentoring network for NPs.	<input checked="" type="checkbox"/> Transformational Leadership <input type="checkbox"/> Structural Empowerment <input checked="" type="checkbox"/> Exemplary Professional Practice <input type="checkbox"/> New Knowledge, Innovations and Improvements	<input checked="" type="checkbox"/> People <input checked="" type="checkbox"/> Patient Experience <input checked="" type="checkbox"/> Quality <input type="checkbox"/> Financial Performance <input type="checkbox"/> Operations Service
Nursing Website Kathy Calabro, Magnet Data Analyst	1. Encourage colleagues to complete the Nursing Learning Needs Assessment 2. Accomplishments for 2019.	1. Found in Healthstream 2. Refer to handout	1. Reminders via email. 2. Presented for Maureen White	<input type="checkbox"/> Transformational Leadership <input type="checkbox"/> Structural Empowerment <input checked="" type="checkbox"/> Exemplary Professional Practice <input type="checkbox"/> New Knowledge, Innovations and Improvements	<input checked="" type="checkbox"/> People <input checked="" type="checkbox"/> Patient Experience <input type="checkbox"/> Quality <input type="checkbox"/> Financial Performance <input type="checkbox"/> Operations Service

Standards of Care Carolynn Young, MS, RN-BC	Discussed new policies to be implemented in 2020.	Screened through review process.	Ensure professional responsibility in keeping updated in new policies, procedures, practices.	<input type="checkbox"/> Transformational Leadership <input type="checkbox"/> Structural Empowerment <input checked="" type="checkbox"/> Exemplary Professional Practice <input type="checkbox"/> New Knowledge, Innovations and Improvements	<input checked="" type="checkbox"/> People <input checked="" type="checkbox"/> Patient Experience <input type="checkbox"/> Quality <input type="checkbox"/> Financial Performance <input type="checkbox"/> Operations
Goals: Professional Practice and Development 2020	Attendance and Participation in meeting discussion.	Bring back information that is discussed at the council meeting- to your unit. Report at staff meetings & unit council meetings Bridge of Communication	Meeting dates attached to agenda.	<input type="checkbox"/> Transformational Leadership <input type="checkbox"/> Structural Empowerment <input type="checkbox"/> Exemplary Professional Practice <input type="checkbox"/> New Knowledge, Innovations and Improvements	<input type="checkbox"/> People <input type="checkbox"/> Patient Experience <input type="checkbox"/> Quality <input type="checkbox"/> Financial Performance <input type="checkbox"/> Operations
Appreciative Inquiry Danisha Sledge, BSN, RN, CEN	1. To improve communication and relationship between ED and nursing unit. 2. Four hour experience of ED management and shadowing a 5S nurse.	Goal is to appreciate the lived experience of nurses on connecting unit.	Planning in progress. TBD	<input type="checkbox"/> Transformational Leadership <input type="checkbox"/> Structural Empowerment <input type="checkbox"/> Exemplary Professional Practice <input type="checkbox"/> New Knowledge, Innovations and Improvements	<input type="checkbox"/> People <input type="checkbox"/> Patient Experience <input type="checkbox"/> Quality <input type="checkbox"/> Financial Performance <input type="checkbox"/> Operations
Adjournment	Meeting adjourned at 12:45				

Respectfully Submitted,

**Carolynn Young MS, RN, ONC
Reporter/Transcriber Signature**

Date 01/13/2020