

## Council/Meeting Agenda

<b>Council / Meeting Name</b>	Professional Practice and Development Council		Please check off all components and indicators that relate to each strategic topic being discussed.	Please check off all components and indicators that relate to each magnet standard being discussed.
<b>Location</b>	ATRIUM Conference Room			
<b>Date</b>	November 20, 2019			
<b>Time</b>	11 am – 1 pm			
<b>Conducted By</b>	Candice Johnson, BSN, RN			
<b>Facilitated By</b>	Judy Dillworth, PhD, RN			
Topic	Time Allotted	Facilitator	Strategic Plan Indicators	Magnet Standards
1. Call to Order a. Welcome b. Identification of timekeeper and recorder c. Attendance Sheet & Check-in	5 min	Candice Johnson, BSN, RN	Attendees conference line 888-602-0202 then passcode 914-366-3502 then press #	
2. Introductions  3. Review of Previous Minutes	10 min	Candice Johnson, BSN, RN	<input type="checkbox"/> People <input type="checkbox"/> Service <input checked="" type="checkbox"/> Quality <input type="checkbox"/> Finance <input type="checkbox"/> Efficiencies	<input type="checkbox"/> Transformational Leadership <input type="checkbox"/> Structural Empowerment <input checked="" type="checkbox"/> Exemplary Professional Practice <input type="checkbox"/> New Knowledge, Innovations and Improvements
4. Committee Reports a. Website b. Career Ladder c. Standard of Care updates  d. Unit practice council updates	70 min	Kathy Calabro, Data Analyst  Carolynn Young, MS, RN Each committee / council representative	<input checked="" type="checkbox"/> People <input checked="" type="checkbox"/> Service <input type="checkbox"/> Quality <input type="checkbox"/> Finance <input type="checkbox"/> Efficiencies	<input checked="" type="checkbox"/> Transformational Leadership <input checked="" type="checkbox"/> Structural Empowerment <input checked="" type="checkbox"/> Exemplary Professional Practice <input type="checkbox"/> New Knowledge, Innovations and Improvements
5. Magnet Activities a. Magnet Conference b. Certification and BSN c. Mentoring d. Succession Planning	30 min	Clinical RN Feedback Judy Dillworth, PhD, Magnet Director Kathy Calabro, Data Analyst	<input checked="" type="checkbox"/> People <input checked="" type="checkbox"/> Service <input type="checkbox"/> Quality <input type="checkbox"/> Finance <input type="checkbox"/> Efficiencies	<input checked="" type="checkbox"/> Transformational Leadership <input checked="" type="checkbox"/> Structural Empowerment <input checked="" type="checkbox"/> Exemplary Professional Practice <input type="checkbox"/> New Knowledge, Innovations and Improvements
6. Review of Action Items a. Who is responsible b. Expected dates of completion	5 min	Candice Johnson, BSN, RN		
7. Adjournment a. Next meeting date, time, location b. December 18, Wednesday, 1100-1300, Atrium.	3 min	Candice Johnson, BSN, RN		