

Council/Meeting Agenda

Council / Meeting Name	Professional Practice and Development Council		Please check off all components and indicators that relate to each strategic topic being discussed.	Please check off all components and indicators that relate to each magnet standard being discussed.
Location	Atrium conference room			
Date	August 21, 2019			
Time	11 am – 1 pm			
Conducted By	Carolynn Young, RN-BC, MS, ONC & Candice Johnson, BSN, RN			
Facilitated By	Judy Dillworth, PhD, RN			
Topic	Time Allotted	Facilitator	Strategic Plan Indicators	Magnet Standards
1. Call to Order a. Welcome b. Identification of timekeeper and recorder c. Attendance Sheet & Check-in	3 min	Candice Johnson, BSN, RN	Attendees conference line 888-602-0202 then passcode 914-366-3502 then press #	
2. Introductions 3. Review of Previous Minutes	10 min	Candice Johnson, BSN, RN	<input checked="" type="checkbox"/> People <input type="checkbox"/> Service <input checked="" type="checkbox"/> Quality <input type="checkbox"/> Finance <input type="checkbox"/> Efficiencies	<input type="checkbox"/> Transformational Leadership <input type="checkbox"/> Structural Empowerment <input checked="" type="checkbox"/> Exemplary Professional Practice <input type="checkbox"/> New Knowledge, Innovations and Improvements
4. Standard of Care committee updates - Phelps policies - Northwell policies 5. Unit council updates	30 min	Carolynn Young RN-BC, MS, ONC Each committee / council representative	<input checked="" type="checkbox"/> People <input checked="" type="checkbox"/> Service <input type="checkbox"/> Quality <input type="checkbox"/> Finance <input type="checkbox"/> Efficiencies	<input checked="" type="checkbox"/> Transformational Leadership <input checked="" type="checkbox"/> Structural Empowerment <input checked="" type="checkbox"/> Exemplary Professional Practice <input type="checkbox"/> New Knowledge, Innovations and Improvements
6. Feedback of Activities a. Unit goals: certification and BSN b. Succession Planning c. Magnet boards, what are you proud of?	60 min	Clinical RN Feedback (Unit) Judy Dillworth, PhD, Magnet Director	<input checked="" type="checkbox"/> People <input checked="" type="checkbox"/> Service <input type="checkbox"/> Quality <input type="checkbox"/> Finance <input type="checkbox"/> Efficiencies	<input checked="" type="checkbox"/> Transformational Leadership <input checked="" type="checkbox"/> Structural Empowerment <input checked="" type="checkbox"/> Exemplary Professional Practice <input type="checkbox"/> New Knowledge, Innovations and Improvements
7. Review of Action Items a. Who is responsible b. Expected dates of completion	5 min	Candice Johnson, BSN, RN		
8. Adjournment a. Next meeting date, time, location b. September 18, Wednesday, 1100-1300, Atrium.	3 min	Carolynn Young RN-BC, MS, ONC		