

## Council/Meeting Agenda

Council / Meeting Name	Professional Practice and Development Council		Please check off all components and indicators that relate to each strategic topic being discussed.	Please check off all components and indicators that relate to each magnet standard being discussed.
Location	ATRIUM Conference Room			
Date	May 15, 2019			
Time	11 am – 1 pm			
Conducted By	Tammy Wilson, BSN, RN Coordinator 5S			
Facilitated By	Carolynn Young, MS, RN-BC			
Topic	Time Allotted	Facilitator	Strategic Plan Indicators	Magnet Standards
1. Call to Order a. Welcome b. Identification of timekeeper and recorder c. Attendance Sheet & Check-in	3 min	Tammy Wilson, BSN, RN Coordinator 5S	Attendees conference line <b>888-602-0202</b> then passcode <b>914-366-3502</b> then press #	To MUTE: Press *6 or UNMUTE: Press *6
2. Introductions  3. Review of Previous Minutes	15 min	Tammy Wilson, BSN, RN Coordinator 5S	<input checked="" type="checkbox"/> People <input type="checkbox"/> Service <input checked="" type="checkbox"/> Quality <input type="checkbox"/> Finance <input type="checkbox"/> Efficiencies	<input type="checkbox"/> Transformational Leadership <input type="checkbox"/> Structural Empowerment <input checked="" type="checkbox"/> Exemplary Professional Practice <input type="checkbox"/> New Knowledge, Innovations and Improvements
4. <b>Report from Committees:</b> a. Career Ladder Promotions / New Hires  b. SOC Committee i. Phelps Policies ii. NW Policies	60 min	Karen Barger, BSN, RN, CCRN  Carolynn Young, MS, RN-BC (Absent-Submitted report)  Each committee / council representative	<input checked="" type="checkbox"/> People <input checked="" type="checkbox"/> Service <input checked="" type="checkbox"/> Quality <input type="checkbox"/> Finance <input type="checkbox"/> Efficiencies	<input checked="" type="checkbox"/> Transformational Leadership <input checked="" type="checkbox"/> Structural Empowerment <input checked="" type="checkbox"/> Exemplary Professional Practice <input type="checkbox"/> New Knowledge, Innovations and Improvements
5. <b>Feedback of Activities</b> a. Nurses Website Review b. Clinical RN Feedback (Unit Councils) c. Nurses Week Activities d. Magnet Documents Update	45 min	Judy Dillworth, PhD, Magnet Director  Kathy Calabro, Data Analyst	<input checked="" type="checkbox"/> People <input checked="" type="checkbox"/> Service <input checked="" type="checkbox"/> Quality <input type="checkbox"/> Finance <input type="checkbox"/> Efficiencies	<input checked="" type="checkbox"/> Transformational Leadership <input checked="" type="checkbox"/> Structural Empowerment <input checked="" type="checkbox"/> Exemplary Professional Practice <input type="checkbox"/> New Knowledge, Innovations and Improvements
6. Review of Action Items a. Who is responsible b. Expected dates of completion	5 min	Tammy Wilson, BSN, RN Coordinator 5S		
7. Adjournment a. Next meeting date, time, location b. June, 2019-3 <sup>rd</sup> Wednesday	3 min	Tammy Wilson, BSN, RN Coordinator 5S		

