Northwell Health®

Council/Meeting Agenda

Council / Meeting Name	Professional Practice and Development Council		
Location	ATRIUM	Please check off all components and indicators that relate to each strategic topic being discussed.	Please check off all components and indicators that relate to each magnet standard being discussed.
Date	JANUARY 16, 2019		
Time	11 am – 1 pm		
Conducted By	Tammy Wilson, BSN, RN Coordinator 5S Sherin Ninan, MS, CNRN ED		
Mentored By	Carolynn Young, MS, RN-BC		

Topic	Time Allotted	Facilitator	Strategic Plan Indicators	Magnet Standards

1. **Call to Order**
   a. Welcome
   b. Identification of timekeeper and recorder
   c. Attendance Sheet & Check-in
	3 min	Tammy Wilson, BSN	Attendees conference line **888-602-0202** then passcode **914-366-3502** then press #	To MUTE: Press *6 or UNMUTE: Press *6

2. **Introductions** 3. **Review of Previous Minutes**	10 min	Tammy Wilson, BSN		
4. **Team STEPPs Update** **Bedside Shift Report**	15 min	Carolynn Young, MS, RN-BC	☒ People ☒ Service ☒ Quality ☐ Finance ☐ Efficiencies	☒ Transformational Leadership ☒ Structural Empowerment ☒ Exemplary Professional Practice ☒ New Knowledge, Innovations and Improvements
5. **Feedback of Activities**	40 min	Judy Dillworth, PhD, Magnet Director	☒ People ☒ Service ☒ Quality ☐ Finance ☐ Efficiencies	☒ Transformational Leadership ☒ Structural Empowerment ☒ Exemplary Professional Practice ☐ New Knowledge, Innovations and Improvements

6. **Report from Committees**:
   a. Career Ladder & Promotions
   b. Nursing Website
    • Update RN Education
    • Journal Club
   c. SOC Committee
    • Phelps Policies
    • NW Policies
	30 min	Karen Barger, BSN, RN, CCRN
		
		Kathy Calabro, Data Analyst
		
		Carolynn Young, MS, RN-BC
			☒ People
			☒ Service
			☒ Quality
			☐ Finance
			☐ Efficiencies
				☒ Transformational Leadership
				☒ Structural Empowerment
				☒ Exemplary Professional Practice
				☐ New Knowledge, Innovations and Improvements

7. **Review of Action Items**
   a. Who is responsible
   b. Expected dates of completion
	5 min	Tammy Wilson, BSN		

8. **Adjournment**
   a. Next meeting date, time, location
   b. ****February 20th, Wed., 1100-1300, ATRIUM**
	3 min	Tammy Wilson, BSN		