

Council/Meeting Agenda

Council / Meeting Name	Professional Practice and Development Council			Please check off all components and indicators that relate to each strategic topic being discussed.	Please check off all components and indicators that relate to each magnet standard being discussed.
Location	FMCR				
Date	DECEMBER 19, 2018				
Time	11 am – 1 pm				
Conducted By	Tammy Wilson, BSN, RN Coordinator 5S				
Mentored By	Carolynn Young, MS, RN-BC				
Topic	Time Allotted	Facilitator	Strategic Plan Indicators	Magnet Standards	
1. Call to Order a. Welcome b. Identification of timekeeper and recorder c. Attendance Sheet & Check-in	3 min	Tammy Wilson, BSN	Attendees conference line 888-602-0202 then passcode 914-366-3502 then press #	To MUTE: Press *6 or UNMUTE: Press *6	
2. Introductions 3. Review of Previous Minutes	10 min	Tammy Wilson, BSN			
4. Team STEPPs Bedside Shift Report	30 min	Nancy Fox, MS, RN-BC	<input checked="" type="checkbox"/> People <input checked="" type="checkbox"/> Service <input checked="" type="checkbox"/> Quality <input type="checkbox"/> Finance <input type="checkbox"/> Efficiencies	<input checked="" type="checkbox"/> Transformational Leadership <input checked="" type="checkbox"/> Structural Empowerment <input checked="" type="checkbox"/> Exemplary Professional Practice <input checked="" type="checkbox"/> New Knowledge, Innovations and Improvements	
5. Feedback of Activities a. Successes of 2018 • Model • Unit based councils b. GOALS for 2019 c. Clinical RN Feedback (Unit)	30 min	Judy Dillworth, PhD, Magnet Director	<input checked="" type="checkbox"/> People <input checked="" type="checkbox"/> Service <input checked="" type="checkbox"/> Quality <input type="checkbox"/> Finance <input type="checkbox"/> Efficiencies	<input checked="" type="checkbox"/> Transformational Leadership <input checked="" type="checkbox"/> Structural Empowerment <input checked="" type="checkbox"/> Exemplary Professional Practice <input type="checkbox"/> New Knowledge, Innovations and Improvements	
6. Report from Committees: a. Career Ladder Promotions • Northwell Career Ladder Program b. Nursing Website • Update RN Education • Journal Club c. SOC Committee • Phelps Policies • NW Policies	20 min	Karen Barger, BSN, RN, CCRN Kathy Calabro, Data Analyst Carolynn Young, MS, RN-BC	<input checked="" type="checkbox"/> People <input checked="" type="checkbox"/> Service <input checked="" type="checkbox"/> Quality <input type="checkbox"/> Finance <input type="checkbox"/> Efficiencies	<input checked="" type="checkbox"/> Transformational Leadership <input checked="" type="checkbox"/> Structural Empowerment <input checked="" type="checkbox"/> Exemplary Professional Practice <input type="checkbox"/> New Knowledge, Innovations and Improvements	
7. Review of Action Items a. Who is responsible b. Expected dates of completion	5 min	Tammy Wilson, BSN			
8. Adjournment a. Next meeting date, time, location b. **January 16, Wed., 1100-1300, FMCR	3 min	Tammy Wilson, BSN			