

Meeting Name	Professional Practice & Development		Council/Meeting Minutes	Please check off all components and indicators that relate to each topic being discussed.	
Location	FMCR Family Medicine Conference Room				
Date	11/14/2018				
Time	1100-1300				
Conducted By	Tammy Wilson, BSN, RN Coordinator 5S Carolynn Young, MS, RN-BC (Monitor)				
Topic/ Facilitator	Discussion	Staff Input & Feedback	Action	Magnet Components	Strategic Plan Indicator
1. Call to Order: A. Welcome B. Identification of Timekeeper and Recorder C. Introductions D. Review of previous meeting minutes	<ul style="list-style-type: none"> Meeting called to order @ 11:10 AM by Tammy Wilson, BSN, RN. Recorder/Timekeeper: Maria Kierra Jaca Gonzalez, MSN, RN-BC New Members/Welcome. October minutes distributed via email. Approval of October 2018 meeting minutes. 	<ul style="list-style-type: none"> Call-in: Nicki Rembisz, BSN, RN, BRU; Monica Melo, BSN, RN 5S. Minutes approved. No changes. 	Attendees Conference call-in number: 888-602-0202 . Then press passcode: 9143663502# . <ul style="list-style-type: none"> Post on website. Refer to Nursing Website. 	<input type="checkbox"/> Transformational Leadership <input type="checkbox"/> Structural Empowerment <input checked="" type="checkbox"/> Exemplary Professional Practice <input type="checkbox"/> New Knowledge, Innovations and Improvements	<input type="checkbox"/> People <input type="checkbox"/> Patient Experience <input checked="" type="checkbox"/> Quality <input type="checkbox"/> Financial Performance <input type="checkbox"/> Operations
2. Feedback of Activities A. Rounding Initiative B. Nursing Website C. Unit Councils- Accomplishments & Goals D. Journal Club	New Knowledge & Innovation <ul style="list-style-type: none"> Rounding initiative (PI) discussed by Monica Melo BSN, RN 5S. Website Information <ul style="list-style-type: none"> Check website for minutes. Unit councils to review: <ul style="list-style-type: none"> Council Charter 3 goals for next year-one goal from each Magnet Council: 1) New Knowledge & Innovation; 2) Quality & Safety; 3) Professional Practice and Development. Journal Club <ul style="list-style-type: none"> Now is Virtual!!!! 	<ul style="list-style-type: none"> Patient/family informational video & pamphlet initiative on 5S –What is “Rounding”. Meeting minutes will be posted 1 week prior to next meeting. Update Charter, as needed Goals: 1) PI, EBP project; 2) Outcomes 3) Increase in certification. Access via Nursing Website. Read article; add comments. 	<ul style="list-style-type: none"> Posted on Nursing Website. Posted on Nursing Website Communicate with unit based councils. Contact _____ co-chairs to submit articles for posting. 	<input type="checkbox"/> Transformational Leadership <input type="checkbox"/> Structural Empowerment <input checked="" type="checkbox"/> Exemplary Professional Practice <input type="checkbox"/> New Knowledge, Innovations and Improvements	<input checked="" type="checkbox"/> People <input checked="" type="checkbox"/> Patient Experience <input checked="" type="checkbox"/> Quality <input type="checkbox"/> Financial Performance <input type="checkbox"/> Operations

Feedback of Activities, continued E. CNO F. Magnet Conference Judy Dillworth, PhD, Magnet Director Kathy Calabro, Data Analyst	<p>Increase facetime with Mary McDermott, CNO.</p> <p>Magnet Conference Update</p> <ul style="list-style-type: none"> Rachel Ansaldo, BSN, RN Infusion Center reported on Magnet Conference experience, attended on October 23-26 in Denver, CO (video presented). See Phelps Notebook 11/01/18. 	<ul style="list-style-type: none"> Examples include: CNO Advisory Council; Town Hall meetings. Members report barriers to communicating when one person is representative for several areas (Endo, PACU, OR). Rachel went to presentations on reality based leadership; developing future nurse managers; and pre-procedure education program for patients. 	<ul style="list-style-type: none"> All staff may attend CNO Advisory Council. Staff may directly email M. McDermott through the Nursing Website. Leadership: innovative leadership programs are needed to support & mentor leaders in a rapidly changing healthcare environment. Patient/family Education: Change the education perspective to patient experience—patient expected wait time/decrease patient/family stress & anxiety; to walk pt/family in what they might anticipate- what is going to happen→ EBP survey results report (+) outcomes for pt/family. 	<input type="checkbox"/> Transformational Leadership <input type="checkbox"/> Structural Empowerment <input checked="" type="checkbox"/> Exemplary Professional Practice <input type="checkbox"/> New Knowledge, Innovations and Improvements	<input checked="" type="checkbox"/> People <input checked="" type="checkbox"/> Patient Experience <input checked="" type="checkbox"/> Quality <input type="checkbox"/> Financial Performance <input type="checkbox"/> Operations
3. Clinical RN Feedback on Professional Practice and Development in Clinical Areas	<p>A. Endo – Quiet Time</p> <p>B. ED – Hourly Rounding</p> <p>C. 3N/Outpatient – Bariatric Program</p> <p>D. 5South – Clinical Alarms</p>	<ul style="list-style-type: none"> Expand Quiet Time initiative to other units. Hourly Rounding & Documentation (ED). Sherin Ninan MS, CNRN (ED) asked if all units are documenting every hour after performing hour rounding. Diana Pollock reported program is expanding. Telemetry tech able to troubleshoot situation before alarm activates (e.g., replace monitoring pads). 	<ul style="list-style-type: none"> Candice Johnson, BSN, RN (5N) will work with Ann Marie (Endo) on Quiet Time initiative. Med/Surg documenting is at end of shift intervention, attesting that rounding was done (I-did-it click). Sherin referred to unit council/manager for more information. Continue evaluation. Continue monitoring & evaluation. 	<input checked="" type="checkbox"/> Transformational Leadership <input type="checkbox"/> Structural Empowerment <input checked="" type="checkbox"/> Exemplary Professional Practice <input type="checkbox"/> New Knowledge, Innovations and Improvements	<input checked="" type="checkbox"/> People <input checked="" type="checkbox"/> Patient Experience <input checked="" type="checkbox"/> Quality <input type="checkbox"/> Financial Performance <input type="checkbox"/> Operations

	<p>Rounding Champion –</p> <p>E. WHI – Pharmacy/Medication wait time.</p> <p>F. OR – 8 RN Fellows in OR; 8 new Orthopedic Surgeons; Mentorship for new OR</p> <p>G. Behavioral Health – 1 South/BRU</p>	<p>Rounding Champion – initiative struggling due to staffing.</p> <ul style="list-style-type: none"> Decrease wait time for arrival of medication in the WHI and decrease in Pharmacy/RN verification process. Education and training in progress Clinical nurses initiatives: 1)Direct admission with required documentation; 2)Medication administration protocols. Nurses attended Behavioral Health Conference. Nicki Rembisz BSN, RN, distributed flyer for 2019 educational opportunity of a Sexual Assault Nurse Examiner Program. 	<ul style="list-style-type: none"> Continue monitoring & evaluation. Continue ongoing OR new staff and needs assessment. Update from Behavioral Council 		
4. Career Ladder	<ul style="list-style-type: none"> Credentialing Committee Report 	<ul style="list-style-type: none"> Danielle Medina-2N-promoted to Level III. Members discussed options to validate Professional Practice requirement in Career Ladder and Performance Evaluation: <ul style="list-style-type: none"> Committee attendance (60%), Projects (Approved project with at least 10 hours involvement / year), Journal Club-Virtual activity and involvement online- may count as committee if staff are actively involved in the discussion with meaningful review & comments. 	<ul style="list-style-type: none"> Posted on Nursing Website. Multi-modal activities available to meet professional practice requirement for day/ evening / night RNs. 	<input checked="" type="checkbox"/> Transformational Leadership <input type="checkbox"/> Structural Empowerment <input checked="" type="checkbox"/> Exemplary Professional Practice <input type="checkbox"/> New Knowledge, Innovations and Improvements	<input type="checkbox"/> People <input type="checkbox"/> Patient Experience <input checked="" type="checkbox"/> Quality <input type="checkbox"/> Financial Performance <input type="checkbox"/> Operations

	<ul style="list-style-type: none"> • 2019 Organizational Development • Northwell System Clinical Ladder 	<ul style="list-style-type: none"> • 2019 Schedules to be posted. • NW evaluation is a comprehensive point system for advancement. 	<ul style="list-style-type: none"> • Refer to Organizational Development • Under review. 		
Adjournment	Meeting adjourned at 1300.		Conference call-in number is: 888-602-0202.		
Next Meeting	December 19th at 1100-1300 in the Family Medicine Conference Room (FMCR) (Bldg 755; 4 th floor)		Then press passcode: 9143663502#.		

Magnet



National Magnet Conference™ in Denver, Colorado, October 24-26, 2018.

Mary McDermott, MSN, RN, APRN, NEA-BC, SVP Patient Care Services/CNO, five Magnet champions, Rachel Ansaldo, BSN, RN, Diana Ferguson, BSN, RN, Judy Kennedy, BSN, RNC, Sue Kuznicki, BSN, RN, PCN and Katherine Urgiles, BSN, RN and Judy Dillworth, PhD, RN, NEA-BC, CCRN-K, Magnet Program Director, were among the over 11,000 Nurses who attended the AACN



From dawn to dusk, the Phelps Nurses attended inspiring and motivating general sessions and obtained specialized information during concurrent sessions. Our Nurses found joy in networking with fellow colleagues and sharing how the new knowledge learned at the conference could be applied to their daily practice at Phelps Hospital. This year,

we were proud to honor and celebrate the Magnet Designation of North Shore University Hospital and the Magnet Re-Designation of Mather Hospital with our Northwell “family”.

