

## Council/Meeting Agenda

<b>Council / Meeting Name</b>	<b>Phelps New knowledge and Innovation Council</b>			Please check off all components and indicators that relate to each strategic topic being discussed.	Please check off all components and indicators that relate to each magnet standard being discussed.
<b>Location</b>	<b>Family Medicine Conference Room</b>				
<b>Date</b>	<b>12/19/2018</b>				
<b>Time</b>	9 am – 11 am				
<b>Conducted By</b>	Judy Kennedy, BSN, RNC				
Topic	Time Allotted	Facilitator	Strategic Plan Indicators	Magnet Standards	
1. Call to Order a. Identification of timekeeper and recorder b. Check-in c. Meeting etiquette	1 min  3 min	Judy Kennedy, BSN, RNC	Attendees conference line - 888-602-0202- then passcode 914-366-3502	Host dial same and then add *1013# (Press button in upper corner of panel on left to access phone conf line or it may just default; then press dial	
2. Welcome	1 min	Judy Kennedy, BSN, RNC			
3. Review of previous minutes	10 min	Judy Kennedy, BSN, RNC	<input type="checkbox"/> People <input type="checkbox"/> Service <input type="checkbox"/> Quality <input type="checkbox"/> Finance <input checked="" type="checkbox"/> Efficiencies	<input checked="" type="checkbox"/> Transformational Leadership <input checked="" type="checkbox"/> Structural Empowerment <input type="checkbox"/> Exemplary Professional Practice <input type="checkbox"/> New Knowledge, Innovations and Improvements	
4. Collection of Data, Magnet Conference up date, Nursing Website.	15 min	Judy Dillworth, PhD, RN, NEA-BC, CCRN-K	<input checked="" type="checkbox"/> People <input type="checkbox"/> Service <input type="checkbox"/> Quality <input type="checkbox"/> Finance <input checked="" type="checkbox"/> Efficiencies	<input checked="" type="checkbox"/> Transformational Leadership <input checked="" type="checkbox"/> Structural Empowerment <input type="checkbox"/> Exemplary Professional Practice <input type="checkbox"/> New Knowledge, Innovations and Improvements	
5. Education and Training a. Upcoming EBP, Research, and education programs	10 min	Alicia Mulvena MA-C, RN-BC	<input type="checkbox"/> People <input type="checkbox"/> Service <input type="checkbox"/> Quality <input type="checkbox"/> Finance <input checked="" type="checkbox"/> Efficiencies	<input type="checkbox"/> Transformational Leadership <input checked="" type="checkbox"/> Structural Empowerment <input type="checkbox"/> Exemplary Professional Practice <input type="checkbox"/> New Knowledge, Innovations and Improvements	
6. EBP and Research report from Chairpersons of a. Unit based councils b. Committees c. Journal Club	40min	Each unit/ council representative	<input type="checkbox"/> People <input checked="" type="checkbox"/> Service <input checked="" type="checkbox"/> Quality <input checked="" type="checkbox"/> Finance <input checked="" type="checkbox"/> Efficiencies	<input type="checkbox"/> Transformational Leadership <input checked="" type="checkbox"/> Structural Empowerment <input checked="" type="checkbox"/> Exemplary Professional Practice <input checked="" type="checkbox"/> New Knowledge, Innovations and Improvements	

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7. Goals for 2019 and some Christmas cheer	20min	Everyone	<input type="checkbox"/> People <input checked="" type="checkbox"/> Service <input checked="" type="checkbox"/> Quality <input checked="" type="checkbox"/> Finance <input checked="" type="checkbox"/> Efficiencies	<input type="checkbox"/> Transformational Leadership <input checked="" type="checkbox"/> Structural Empowerment <input checked="" type="checkbox"/> Exemplary Professional Practice <input checked="" type="checkbox"/> New Knowledge, Innovations and Improvements
Review of action Items a .Who is responsible b Expected dates of completion c. Review of council charter d. Year end up date on every project. e. 2018 accomplishments	10min	Judy Kennedy BSN,RN		
10..Adjournment a. Next meeting date, time, location New Schedule for 2019	5min	Judy Kennedy BSN,RN		