

Meeting Name	Professional Practice & Development		Council/Meeting Minutes	Please check off all components and indicators that relate to each topic being discussed.	
Location	FMCR Family Medicine Conference Room				
Date	10/17/2018				
Time	1100-1300				
Conducted By	Sherin Ninan, MS, CNRN (Co-Chair) Carolynn Young, MS, RN-BC (Facilitator)				
Topic/ Facilitator	Discussion	Staff Input & Feedback	Action	Magnet Components	Strategic Plan Indicator
1. Call to Order: A. Welcome B. Identification of Timekeeper and Recorder C. Introductions D. Review of previous meeting minutes Sherin Ninan, MS, CNRN ED	<ul style="list-style-type: none"> Meeting called to order @ 11:10 AM. Recorder/Timekeeper: Carolynn Young, MS, RN-BC. New Members/Welcome. September minutes distributed via email. Approval of September 2018 meeting minutes. Recommendation that minutes should be written and posted on Nursing Website within 1 week. 	<ul style="list-style-type: none"> Call-in: Nicki Rembisz, BSN, RN, BRU. Minutes approved. No changes. 	Attendees Conference call-in number: 888-602-0202 . Then press passcode: 9143663502# . <ul style="list-style-type: none"> Post on website. Refer to Nursing Website. 	<input checked="" type="checkbox"/> Transformational Leadership <input type="checkbox"/> Structural Empowerment <input checked="" type="checkbox"/> Exemplary Professional Practice <input type="checkbox"/> New Knowledge, Innovations and Improvements	<input type="checkbox"/> People <input type="checkbox"/> Patient Experience <input checked="" type="checkbox"/> Quality <input type="checkbox"/> Financial Performance <input type="checkbox"/> Operations
2. CNO Advisory Council Carolynn Young, MS, RN-BC, 2C	Career Ladder questions. <ul style="list-style-type: none"> Is there a time requirement for an RN to be a co-chair of a committee prior to submitting for an advancement to Level IV? What % of committee attendance can be call-in vs. attendance. 	<ul style="list-style-type: none"> Career Ladder list on Nursing Website (for reference). Night staff frequently call-in. Discussed importance of physically attending meetings which promotes participation in discussions. 	<ul style="list-style-type: none"> Bring to Nursing Leadership Council & Credentialing Committee for discussion. 	<input checked="" type="checkbox"/> Transformational Leadership <input type="checkbox"/> Structural Empowerment <input checked="" type="checkbox"/> Exemplary Professional Practice <input type="checkbox"/> New Knowledge, Innovations and Improvements	<input checked="" type="checkbox"/> People <input type="checkbox"/> Patient Experience <input checked="" type="checkbox"/> Quality <input type="checkbox"/> Financial Performance <input type="checkbox"/> Operations

<p>3. Nursing Website</p> <p>Kathy Calabro, Data Analyst Doreen Wall, MS, RN-BC, 1S</p>	<ul style="list-style-type: none"> Nursing Website presented by K. Calabro. New topics are added on the upper task bar menu: PIR & Journal Club. <u>Journal Club</u> is now VIRTUAL! A new article is posted monthly. Clinical staff are encouraged to read the article and “blog” comments and ideas. D. Wall. <u>Pressure Injury Resource</u> (PIR) has links to the list of unit Skin Champion Team, unit champions, and pictures of the class. Click to a Monthly Product Education Spotlight as one PIR member evaluates a Skin Care Product. Certification/BSN rates and goals presented by K. Calabro. 	<ul style="list-style-type: none"> Great ideas! Journal Club has adapted to the dynamic needs of clinical nurses. Rachel Ansaldo, BSN, RN Infusion Center suggested to link articles to our research projects to assist nurses in connecting evidence & practice. Lorrie Presby, RN, CNOR, OR suggested the Pressure Ulcer article from the OR research. Sherin Ninan, MS, CNRN, ED asked if contact hours might be available when nurses participate in the article review and Journal Club. S. Ninan will follow up with A. Mulvena, RN (Org. Dev.) 	<ul style="list-style-type: none"> Promote the Virtual Journal Club at staff meetings, unit councils and spontaneously. Show staff the website & resources. Promotes increased participation for off-shift clinical nurses. PIR menu-show nurses the updated Nursing Website. 	<p><input type="checkbox"/> Transformational Leadership</p> <p><input type="checkbox"/> Structural Empowerment</p> <p><input checked="" type="checkbox"/> Exemplary Professional Practice</p> <p><input type="checkbox"/> New Knowledge, Innovations and Improvements</p>	<p><input checked="" type="checkbox"/> People</p> <p><input type="checkbox"/> Patient Experience</p> <p><input checked="" type="checkbox"/> Quality</p> <p><input type="checkbox"/> Financial Performance</p> <p><input type="checkbox"/> Operations</p>
<p>4. SOC Committee Report Updates in Policies and Procedures</p> <p>Carolynn Young, MS, RN-BC, 2C</p> <p>NW=Northwell System Policies</p>	<ul style="list-style-type: none"> <u>Blood Component Administration</u> (NW). Await approval by Laboratory & Transfusion MD. <u>Pain Management Policy</u> (NW). Approved by Mary McDermott, CNO. Evaluating changes and educational needs. <u>Parenteral Administration</u> (TPN/PPN, Lipids). Based on NW policy from NW Pharmacy & Therapeutic Service line. 	<ul style="list-style-type: none"> S. Ninan, MS, CNRN, ED discussed barrier of guardrail soft limit for administration of blood (in CC profile). These are NW limits. Pain Policy education will be multi-modal including lecture, handouts, changing Meditech documentation, and Healthstream modules. PCA eMAR will need to change too. 2 sizes of filters will be stocked on units. 0.2 micron filter for TPN/PPN infusion and 1.2 micron filter for lipids. 	<ul style="list-style-type: none"> Await follow-up from laboratory approval. Then educate & implement. Collaborate with Pain Management Committee with education and implementation plan. Filters will be stocked on inpt. nursing units. 	<p><input checked="" type="checkbox"/> Transformational Leadership</p> <p><input type="checkbox"/> Structural Empowerment</p> <p><input checked="" type="checkbox"/> Exemplary Professional Practice</p> <p><input type="checkbox"/> New Knowledge, Innovations and Improvements</p>	<p><input type="checkbox"/> People</p> <p><input type="checkbox"/> Patient Experience</p> <p><input checked="" type="checkbox"/> Quality</p> <p><input type="checkbox"/> Financial Performance</p> <p><input type="checkbox"/> Operations</p>

5. Magnet Unit Council Initiative	<ul style="list-style-type: none"> Sherin Ninin, MS, CNRN, ED reported that the ED is beginning of Hourly Rounding with a Meditech intervention. 	<ul style="list-style-type: none"> Education and clinical support with new ED Educator, Alayna Davis, RN, CNED. 	<ul style="list-style-type: none"> Congratulations! 	<input checked="" type="checkbox"/> Transformational Leadership <input type="checkbox"/> Structural Empowerment <input checked="" type="checkbox"/> Exemplary Professional Practice <input type="checkbox"/> New Knowledge, Innovations and Improvements	<input type="checkbox"/> People <input type="checkbox"/> Patient Experience <input checked="" type="checkbox"/> Quality <input type="checkbox"/> Financial Performance <input type="checkbox"/> Operations
6. Professional Practice Model Judy Dillworth, PhD, Magnet Director Rachel Ansaldo, BSN, RN, Infusion Center	<ul style="list-style-type: none"> Rachel Ansaldo, BSN, RN, Infusion Center presented PPM. Narrative description discussed by Judy Dillworth, Magnet Director. To describe how the model evolved (Phelps tree [old-history] and bridge [new], water [flow-fluid innovation] with relationships / connections. The model reflects nursing at the bedside. How you, the nurse at the bedside is making patient care better. To get clinical RNs engaged in writing their own story. To see how the PPD resonates with clinical RNs. 	<ul style="list-style-type: none"> Thank You Rachel! Members brainstormed ideas on creating the narrative: <ul style="list-style-type: none"> What is nursing at Phelps? Take a “leaf” and tie in care at the bedside; this means to me... S. Ninan, MS, CNRN, ED shared ideas: <ul style="list-style-type: none"> What this means to me... I identify with this model by... 	<ul style="list-style-type: none"> S. Ninan, MS, RN, ED recommended to take these ideas to your unit council and engage staff in speaking to the image, take one leaf and create a story on how a leaf (value) is related to your patient care. 	<input checked="" type="checkbox"/> Transformational Leadership <input type="checkbox"/> Structural Empowerment <input checked="" type="checkbox"/> Exemplary Professional Practice <input type="checkbox"/> New Knowledge, Innovations and Improvements	<input type="checkbox"/> People <input type="checkbox"/> Patient Experience <input checked="" type="checkbox"/> Quality <input type="checkbox"/> Financial Performance <input type="checkbox"/> Operations
7. Nursing Town Hall Meetings Judy Dillworth, PhD, Magnet Director	<ul style="list-style-type: none"> Judy Dillworth, Magnet Director reported that several Town Hall Meetings were led by Mary, McDermott, CNO. 	<ul style="list-style-type: none"> Unfortunately, several Town Hall meetings were cancelled. Members were sorry to have missed the meetings. D. Wall, MS, RN; L. Presby, RN, CNOR; and S. Ninan, MS, CNRN requested the Town Hall meetings be repeated. J. Dillworth reported that Quarterly Town Hall meetings are being planned. 	<ul style="list-style-type: none"> J. Dillworth will forward request to M. McDermott, CNO. 	<input checked="" type="checkbox"/> Transformational Leadership <input type="checkbox"/> Structural Empowerment <input checked="" type="checkbox"/> Exemplary Professional Practice <input type="checkbox"/> New Knowledge, Innovations and Improvements	<input type="checkbox"/> People <input type="checkbox"/> Patient Experience <input checked="" type="checkbox"/> Quality <input type="checkbox"/> Financial Performance <input type="checkbox"/> Operations

8. Council Member Spotlight Carolynn Young, MS, RN-BC, 2C	<ul style="list-style-type: none"> Kai Yamamoto, RN, BSN, CNOR presented a phlebotomy worksheet, created for OR staff, to organize and expedite staff in identifying Phlebotomy Test Tube Information. 	<ul style="list-style-type: none"> Handout used during orientation and includes REFerence tube number—which is helpful if color blind. Forwarded to N. Fox, Director of Organizational Development. 	<ul style="list-style-type: none"> Kudos! 	<input checked="" type="checkbox"/> Transformational Leadership <input checked="" type="checkbox"/> Structural Empowerment <input checked="" type="checkbox"/> Exemplary Professional Practice <input type="checkbox"/> New Knowledge, Innovations and Improvements	<input checked="" type="checkbox"/> People <input type="checkbox"/> Patient Experience <input checked="" type="checkbox"/> Quality <input type="checkbox"/> Financial Performance <input type="checkbox"/> Operations
Adjournment Next Meeting	Meeting adjourned at 1230. November 14th at 1100-1300 in the HOCH Center (Bldg 755; 2 nd floor)		Conference call-in number is: 888-602-0202 . Then press passcode: 9143663502# .		

Phelbotomy Information Test Tubes

YELLOW TOP TUBE or "GOLD WITH GEL" LAB CALLS IT

SST(Ref. 367985):

Amylase: AMYL
Basic Metabolic Profile: BMET
Cardiac Panel: CARDP
CK Isoenzymes: CKISO
Lyme: LYME
Magnesium: MG
Pre-albumin: PREALB
Pregnancy Test: BHCG
Digoxin: DIG
Phenobarbital Level: PHNO
Peaks & Troughs

Electrolytes*: LYTE
Comprehensive Metabolic Panel*: CMET
Lipid Profile*: LIPID
Liver Functions*: LFTA
Thyroid Testing*: THYR
*and any component test contained within



BLUE TOP TUBES (REF. 363083):

APTT: PTTS or PTM
Protime w/INR: PTNR
Fibrinogen: FIBR
D-Dimer: DDIMQ
Any factor study



GREY TOP TUBE

Glucose
Lactate



SMALL LAVENDER/PURPLE TUBE

(REF.) 367856:

CBC & CBC with differential
Sed Rate: ESR (Separate tube)
Hemoglobin & Hematocrit: HH
Platelet Count: PLT
Reticulocytes: RETIC
Sickle Cell Screen: SICKL



LARGE LAVENDER TUBE WITH MEDIUM

(REF. 366450):

Type and Crossmatch: 7 ML
Type and Screen: 7 ML



GREEN TOP TUBES (REF. 366480):

Ammonia (on ice): NH3
Tropoin: TROP

STAT ELECTROLYTES ONLY



PLAIN RED TOP TUBES (REF. 366430):

VDRL: RPR
CA-125 (must fill tube)
Total Protein (red top WITH or WITHOUT gel
CRP (C-reactive Protein)
HIV



10/2018