

Council/Meeting Agenda

Council / Meeting Name	Phelps New knowledge and Innovation Council		Please check off all components and indicators that relate to each strategic topic being discussed.	Please check off all components and indicators that relate to each magnet standard being discussed.
Location	Family Medicine Conference Room			
Date	09/19/2018			
Time	9 am – 11 am			
Conducted By	Judy Kennedy, BSN, RNC			
Topic	Time Allotted	Facilitator	Strategic Plan Indicators	Magnet Standards
1. Call to Order a. Identification of timekeeper and recorder b. Check-in c. Meeting etiquette	1 min 3 min	Judy Kennedy, BSN, RNC	Attendees conference line - 888-602-0202- then passcode 914-366-3502	Host dial same and then add *1013# (Press button in upper corner of panel on left to access phone conf line or it may just default; then press dial
2. Welcome	1 min	Judy Kennedy, BSN, RNC		
3. Review of previous minutes	10 min	Judy Kennedy, BSN, RNC	<input type="checkbox"/> People <input type="checkbox"/> Service <input type="checkbox"/> Quality <input type="checkbox"/> Finance <input checked="" type="checkbox"/> Efficiencies	<input checked="" type="checkbox"/> Transformational Leadership <input checked="" type="checkbox"/> Structural Empowerment <input type="checkbox"/> Exemplary Professional Practice <input type="checkbox"/> New Knowledge, Innovations and Improvements
4. Collection of Data, Article Search, Miscellaneous Magnet Information. Journal Club	15 min	Judy Dillworth, PhD, RN, NEA-BC, CCRN-K P. Poyaoan RN N. Corrao RN	<input checked="" type="checkbox"/> People <input type="checkbox"/> Service <input type="checkbox"/> Quality <input type="checkbox"/> Finance <input checked="" type="checkbox"/> Efficiencies	<input checked="" type="checkbox"/> Transformational Leadership <input checked="" type="checkbox"/> Structural Empowerment <input type="checkbox"/> Exemplary Professional Practice <input type="checkbox"/> New Knowledge, Innovations and Improvements
5. Education and Training a. Upcoming EBP, Research, and education programs	10 min	Nancy Fox MS-C BS,NEA,CNML,NPD,RN-BC	<input type="checkbox"/> People <input type="checkbox"/> Service <input type="checkbox"/> Quality <input type="checkbox"/> Finance <input checked="" type="checkbox"/> Efficiencies	<input type="checkbox"/> Transformational Leadership <input checked="" type="checkbox"/> Structural Empowerment <input type="checkbox"/> Exemplary Professional Practice <input type="checkbox"/> New Knowledge, Innovations and Improvements
6. Lavender Study For pain relief and sleep	15min	Carol Daley,MSN,RN,CNML	<input type="checkbox"/> People <input checked="" type="checkbox"/> Service <input checked="" type="checkbox"/> Quality <input checked="" type="checkbox"/> Finance <input checked="" type="checkbox"/> Efficiencies	<input type="checkbox"/> Transformational Leadership <input checked="" type="checkbox"/> Structural Empowerment <input checked="" type="checkbox"/> Exemplary Professional Practice <input checked="" type="checkbox"/> New Knowledge, Innovations and Improvements
7. Northwell- Mindfulness study a. Multi- site class b. Expected dates of completion	15min	Candice Huggins MSN,RN,NE-BC,CEN	<input type="checkbox"/> People <input checked="" type="checkbox"/> Service <input checked="" type="checkbox"/> Quality <input checked="" type="checkbox"/> Finance <input checked="" type="checkbox"/> Efficiencies	<input type="checkbox"/> Transformational Leadership <input checked="" type="checkbox"/> Structural Empowerment <input checked="" type="checkbox"/> Exemplary Professional Practice

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8. EBP and research report out from chairpersons of: a. Unit based councils b. Committees c. Journal Club	40 min	Each unit / council representative	<input type="checkbox"/> People <input checked="" type="checkbox"/> Service <input checked="" type="checkbox"/> Quality <input checked="" type="checkbox"/> Finance <input checked="" type="checkbox"/> Efficiencies	<input type="checkbox"/> Transformational Leadership <input checked="" type="checkbox"/> Structural Empowerment <input checked="" type="checkbox"/> Exemplary Professional Practice <input checked="" type="checkbox"/> New Knowledge, Innovations and Improvements
9. Review of action Items a. Who is responsible b. Expected dates of completion	5 min	Judy Kennedy BSN,RN		
10..Adjournment a. Next meeting date, time, location	5min	Judy Kennedy BSN,RN		