

## Council/Meeting Agenda

<b>Council / Meeting Name</b>	<b>Phelps New knowledge and Innovation Council</b>			Please check off all components and indicators that relate to each strategic topic being discussed.	Please check off all components and indicators that relate to each magnet standard being discussed.
<b>Location</b>	<b>Family Medicine Conference Room</b>				
<b>Date</b>	<b>08/15/2018</b>				
<b>Time</b>	9 am – 11 am				
<b>Conducted By</b>	Judy Kennedy, BSN, RNC				
Topic	Time Allotted	Facilitator	Strategic Plan Indicators	Magnet Standards	
1. Call to Order a. Identification of timekeeper and recorder b. Check-in c. Meeting etiquette	1 min  3 min	Judy Kennedy, BSN, RNC	Attendees conference line - 888-602-0202- then passcode 914-366-3502	Host dial same and then add *1013# (Press button in upper corner of panel on left to access phone conf line or it may just default; then press dial)	
2. Welcome	1 min	Judy Kennedy, BSN, RNC			
3. Review of previous minutes	10 min	Judy Kennedy, BSN, RNC	<input type="checkbox"/> People <input type="checkbox"/> Service <input type="checkbox"/> Quality <input type="checkbox"/> Finance <input checked="" type="checkbox"/> Efficiencies	<input checked="" type="checkbox"/> Transformational Leadership <input checked="" type="checkbox"/> Structural Empowerment <input type="checkbox"/> Exemplary Professional Practice <input type="checkbox"/> New Knowledge, Innovations and Improvements	
4. Collection of Data, Article Search, Miscellaneous Magnet Information. Journal club info	10 min	Judy Dillworth, PhD, RN, NEA-BC, CCRN-K	<input checked="" type="checkbox"/> People <input type="checkbox"/> Service <input type="checkbox"/> Quality <input type="checkbox"/> Finance <input checked="" type="checkbox"/> Efficiencies	<input checked="" type="checkbox"/> Transformational Leadership <input checked="" type="checkbox"/> Structural Empowerment <input type="checkbox"/> Exemplary Professional Practice <input type="checkbox"/> New Knowledge, Innovations and Improvements	
5. Education and Training a. Upcoming EBP, Research, and education programs b. RedCap Information	10 min	Alicia Mulvena, MA, RN-BC	<input type="checkbox"/> People <input type="checkbox"/> Service <input type="checkbox"/> Quality <input type="checkbox"/> Finance <input checked="" type="checkbox"/> Efficiencies	<input type="checkbox"/> Transformational Leadership <input checked="" type="checkbox"/> Structural Empowerment <input type="checkbox"/> Exemplary Professional Practice <input type="checkbox"/> New Knowledge, Innovations and Improvements	
6. EBP and research report out from chairpersons of: a. Unit based councils b. Committees c. Journal Club	40 min	Each unit / council representative	<input type="checkbox"/> People <input checked="" type="checkbox"/> Service <input checked="" type="checkbox"/> Quality <input checked="" type="checkbox"/> Finance <input checked="" type="checkbox"/> Efficiencies	<input type="checkbox"/> Transformational Leadership <input checked="" type="checkbox"/> Structural Empowerment <input checked="" type="checkbox"/> Exemplary Professional Practice <input checked="" type="checkbox"/> New Knowledge, Innovations and Improvements	
7. Northwell- Mindfulness study a. Multi- site class b. Expected dates of completion	10min	Candice Huggins RN,MSN,NE-BC,CEN	<input type="checkbox"/> People <input checked="" type="checkbox"/> Service <input checked="" type="checkbox"/> Quality <input checked="" type="checkbox"/> Finance <input checked="" type="checkbox"/> Efficiencies	<input type="checkbox"/> Transformational Leadership <input checked="" type="checkbox"/> Structural Empowerment <input checked="" type="checkbox"/> Exemplary Professional Practice	

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8. Review of action Items a .Who is responsible b Expected dates of completion	5 min	Judy Kennedy BSN,RN		
9..Adjournment a. Next meeting date, time, location	5min	Judy Kennedy BSN,RN		