

## Council/Meeting Agenda

<b>Council / Meeting Name</b>	<b>Professional Practice and Development Council</b>		Please check off all components and indicators that relate to each strategic topic being discussed.	Please check off all components and indicators that relate to each magnet standard being discussed.
<b>Location</b>	<b>Family Medicine Conference Room (FMC)</b>			
<b>Date</b>	<b>MAY 16, 2018</b>			
<b>Time</b>	<b>11 am – 1 pm</b>			
<b>Conducted By</b>	<b>Sherin Ninan, MS, CNRN ED Tammy Wilson, BSN, RN Coordinator 5S</b>			
<b>Facilitated By</b>	<b>Carolynn Young, MS, RN-BC</b>			
Topic	Time Allotted	Facilitator	Strategic Plan Indicators	Magnet Standards
1. Call to Order a. Identification of timekeeper and recorder b. Welcome c. Attendance Sheet & Check-in	3 min	Sherin Ninan, MS, CNRN ED	Attendees conference line 888-602-0202 then passcode 914-366-3502 then press #	
2. Review of Previous Minutes  3. Introductions	15 min	Sherin Ninan, MS, CNRN ED	<input checked="" type="checkbox"/> People <input type="checkbox"/> Service <input checked="" type="checkbox"/> Quality <input type="checkbox"/> Finance <input type="checkbox"/> Efficiencies	<input type="checkbox"/> Transformational Leadership <input type="checkbox"/> Structural Empowerment <input checked="" type="checkbox"/> Exemplary Professional Practice <input type="checkbox"/> New Knowledge, Innovations and Improvements
4. <b>Report from Committees:</b> a. SOC Committee i. Phelps Policies / Protocols ii. NW Policies b. Clinical Ladder Report c. Certification / BSN Competency d. Charge Nurse Competency	20 min	Each committee / council representative  Nancy Fox, RN, MS Dir. Organizational Development	<input checked="" type="checkbox"/> People <input checked="" type="checkbox"/> Service <input type="checkbox"/> Quality <input type="checkbox"/> Finance <input type="checkbox"/> Efficiencies	<input checked="" type="checkbox"/> Transformational Leadership <input checked="" type="checkbox"/> Structural Empowerment <input checked="" type="checkbox"/> Exemplary Professional Practice <input type="checkbox"/> New Knowledge, Innovations and Improvements
5. <b>Feedback of Activities</b> a. Nurses Week Feedback b. Nurses Website	15 min	Kathy Calabro, Data Analyst  Judy Dillworth, PhD, Magnet Director	<input checked="" type="checkbox"/> People <input checked="" type="checkbox"/> Service <input type="checkbox"/> Quality <input type="checkbox"/> Finance <input type="checkbox"/> Efficiencies	<input checked="" type="checkbox"/> Transformational Leadership <input checked="" type="checkbox"/> Structural Empowerment <input checked="" type="checkbox"/> Exemplary Professional Practice <input type="checkbox"/> New Knowledge, Innovations and Improvements
6. <b>Mentoring of RNs</b>	10 min	Judy Dillworth, PhD, Magnet Director	<input checked="" type="checkbox"/> People	<input checked="" type="checkbox"/> Transformational Leadership
7. Review of Action Items a. Who is responsible b. Expected dates of completion	5 min	Sherin Ninan, MS, CNRN ED		
8. Adjournment a. Next meeting date, time, location b. JUNE 20, Wednesday, 1100-1300, FMC.	3 min	Sherin Ninan, MS, CNRN ED		