| **Meeting Name** | |  | | **Council/Meeting Minutes** | Please check off all components and  indicators that relate to each topic being discussed. | |
| --- | --- | --- | --- | --- | --- | --- |
| **Location** | |  | |
| **Date** | | Click here to enter a date. | |
| **Time** | |  | |
| **Conducted By** | |  | |
| **Topic/ Facilitator** | **Discussion** | | **Staff Input & Feedback** | **Action** | **Magnet Components** | **Strategic Plan Indicator** |
|  |  | |  |  | Transformational Leadership  Structural Empowerment  Exemplary Professional Practice  New Knowledge, Innovations and Improvements | People  Patient  Experience  Quality  Financial  Performance  Operations |
|  |  | |  |  | Transformational Leadership  Structural Empowerment  Exemplary Professional Practice  New Knowledge, Innovations and Improvements | People  Patient  Experience  Quality  Financial  Performance  Operations |
|  |  | |  |  | Transformational Leadership  Structural Empowerment  Exemplary Professional Practice  New Knowledge, Innovations and Improvements | People  Patient  Experience  Quality  Financial  Performance  Operations |
|  |  | |  |  | Transformational Leadership  Structural Empowerment  Exemplary Professional Practice  New Knowledge, Innovations and Improvements | People  Patient  Experience  Quality  Financial  Performance  Operations |
|  |  | |  |  | Transformational Leadership  Structural Empowerment  Exemplary Professional Practice  New Knowledge, Innovations and Improvements | People  Patient  Experience  Quality  Financial  Performance  Operations |
|  |  | |  |  | Transformational Leadership  Structural Empowerment  Exemplary Professional Practice  New Knowledge, Innovations and Improvements | People  Patient  Experience  Quality  Financial  Performance  Operations |
|  |  | |  |  | Transformational Leadership  Structural Empowerment  Exemplary Professional Practice  New Knowledge, Innovations and Improvements | People  Patient  Experience  Quality  Financial  Performance  Operations |
|  |  | |  |  | Transformational Leadership  Structural Empowerment  Exemplary Professional Practice  New Knowledge, Innovations and Improvements | People  Patient  Experience  Quality  Financial  Performance  Operations |
|  |  | |  |  | Transformational Leadership  Structural Empowerment  Exemplary Professional Practice  New Knowledge, Innovations and Improvements | People  Patient  Experience  Quality  Financial  Performance  Operations |
|  |  | |  |  | Transformational Leadership  Structural Empowerment  Exemplary Professional Practice  New Knowledge, Innovations and Improvements | People  Patient  Experience  Quality  Financial  Performance  Operations |
|  |  | |  |  | Transformational Leadership  Structural Empowerment  Exemplary Professional Practice  New Knowledge, Innovations and Improvements | People  Patient  Experience  Quality  Financial  Performance  Operations |

**Respectfully Submitted,**

**\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**Manager Signature Director Signature**

**Date \_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date \_\_\_\_\_\_\_\_\_\_\_\_\_\_**