

Council/Meeting Agenda

Council / Meeting Name	Helps New knowledge and Innovation Council			Please check off all components and indicators that relate to each strategic topic being discussed.	Please check off all components and indicators that relate to each magnet standard being discussed.
Location	Family Medicine Conference Room				
Date	4/18/2018				
Time	9 am – 11 am				
Conducted By	Judy Kennedy, BSN, RNC				
Topic	Time Allotted	Facilitator	Strategic Plan Indicators	Magnet Standards	
1. Call to Order a. Identification of timekeeper and recorder b. Check-in c. Meeting etiquette	1 min 3 min	Judy Kennedy, BSN, RNC	Attendees conference line - 888-602-0202- then passcode 914-366-3502#	Host dial same and then add *3502# (Press button in upper corner of panel on left to access phone conf line or it may just default; then press dial)	
2. Welcome	1 min	Judy Kennedy, BSN, RNC			
3. Review of previous minutes	5 min	Judy Kennedy, BSN, RNC	<input type="checkbox"/> People <input type="checkbox"/> Service <input type="checkbox"/> Quality <input type="checkbox"/> Finance <input checked="" type="checkbox"/> Efficiencies	<input checked="" type="checkbox"/> Transformational Leadership <input checked="" type="checkbox"/> Structural Empowerment <input type="checkbox"/> Exemplary Professional Practice <input type="checkbox"/> New Knowledge, Innovations and Improvements	
4. Ratify Council Charter a. Volunteer for council co-chair – Catherine McCarthy	5 min	Judy Kennedy, BSN, RNC	<input checked="" type="checkbox"/> People <input type="checkbox"/> Service <input type="checkbox"/> Quality <input type="checkbox"/> Finance <input checked="" type="checkbox"/> Efficiencies	<input checked="" type="checkbox"/> Transformational Leadership <input checked="" type="checkbox"/> Structural Empowerment <input type="checkbox"/> Exemplary Professional Practice <input type="checkbox"/> New Knowledge, Innovations and Improvements	
5. Education and Training a. Upcoming EBP, Research, and education programs	10 min	Alicia Mulvena, MA, RN-BC	<input type="checkbox"/> People <input type="checkbox"/> Service <input type="checkbox"/> Quality <input type="checkbox"/> Finance <input checked="" type="checkbox"/> Efficiencies	<input type="checkbox"/> Transformational Leadership <input checked="" type="checkbox"/> Structural Empowerment <input type="checkbox"/> Exemplary Professional Practice <input type="checkbox"/> New Knowledge, Innovations and Improvements	
6. Library resources video conference	60 min	Janice Lester- Northwell Librarian	<input type="checkbox"/> People <input type="checkbox"/> Service <input type="checkbox"/> Quality <input type="checkbox"/> Finance <input checked="" type="checkbox"/> Efficiencies	<input type="checkbox"/> Transformational Leadership <input checked="" type="checkbox"/> Structural Empowerment <input type="checkbox"/> Exemplary Professional Practice <input type="checkbox"/> New Knowledge, Innovations and Improvements	
7. EBP and research report out from chairpersons of: a. Unit based councils b. Committees c. Journal Club	30 min	Each unit / council representative	<input checked="" type="checkbox"/> People <input checked="" type="checkbox"/> Service <input checked="" type="checkbox"/> Quality <input checked="" type="checkbox"/> Finance <input checked="" type="checkbox"/> Efficiencies	<input checked="" type="checkbox"/> Transformational Leadership <input checked="" type="checkbox"/> Structural Empowerment <input checked="" type="checkbox"/> Exemplary Professional Practice	

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1. Review of Action Items a. Who is responsible b. Expected dates of completion		5 min	Judy Kennedy, BSN, RNC		
2. Adjournment a. Next meeting date, time, location					