

## Council/Meeting Agenda

<b>Council / Meeting Name</b>	<b>Phelps New knowledge and Innovation Council</b>			Please check off all components and indicators that relate to each strategic topic being discussed.	Please check off all components and indicators that relate to each magnet standard being discussed.
<b>Location</b>	<b>Family Medicine Residence Conference Room</b>				
<b>Date</b>	<b>2/21/2018</b>				
<b>Time</b>	9 am – 11 am				
<b>Conducted By</b>	Judy Kennedy, BSN, CMN				
Topic	Time Allotted	Facilitator	Strategic Plan Indicators	Magnet Standards	
1. Call to Order a. Identification of timekeeper and recorder b. Check-in c. Meeting etiquette	1 min  5 min	Judy Kennedy, BSN, CMN			
2. Welcome	1 min	Judy Kennedy, BSN, CMN			
3. Review of previous minutes	3 min	Judy Kennedy, BSN, CMN	<input type="checkbox"/> People <input type="checkbox"/> Service <input type="checkbox"/> Quality <input type="checkbox"/> Finance <input checked="" type="checkbox"/> Efficiencies	<input checked="" type="checkbox"/> Transformational Leadership <input checked="" type="checkbox"/> Structural Empowerment <input type="checkbox"/> Exemplary Professional Practice <input type="checkbox"/> New Knowledge, Innovations and Improvements	
4. Council Charter Draft a. Review goals of council b. Discuss council management c. Revise charter as needed	20 min	Judy Kennedy, BSN, CMN	<input checked="" type="checkbox"/> People <input type="checkbox"/> Service <input type="checkbox"/> Quality <input type="checkbox"/> Finance <input checked="" type="checkbox"/> Efficiencies	<input checked="" type="checkbox"/> Transformational Leadership <input checked="" type="checkbox"/> Structural Empowerment <input type="checkbox"/> Exemplary Professional Practice <input type="checkbox"/> New Knowledge, Innovations and Improvements	
5. Unit based council updates	30 min	Each unit representative	<input checked="" type="checkbox"/> People <input checked="" type="checkbox"/> Service <input checked="" type="checkbox"/> Quality <input checked="" type="checkbox"/> Finance <input checked="" type="checkbox"/> Efficiencies	<input checked="" type="checkbox"/> Transformational Leadership <input checked="" type="checkbox"/> Structural Empowerment <input checked="" type="checkbox"/> Exemplary Professional Practice <input checked="" type="checkbox"/> New Knowledge, Innovations and Improvements	
6. Education and Training a. EBP and Research Program at Phelps b. Northwell research programs	10 min	Alicia Mulvena	<input checked="" type="checkbox"/> People <input type="checkbox"/> Service <input type="checkbox"/> Quality <input type="checkbox"/> Finance <input checked="" type="checkbox"/> Efficiencies	<input checked="" type="checkbox"/> Transformational Leadership <input checked="" type="checkbox"/> Structural Empowerment <input type="checkbox"/> Exemplary Professional Practice <input type="checkbox"/> New Knowledge, Innovations and Improvements	
7. EBP and research activity list draft a. Review current activity list b. Identify other activities	45 min	Judy Kennedy, BSN, CMN	<input checked="" type="checkbox"/> People <input type="checkbox"/> Service <input type="checkbox"/> Quality <input type="checkbox"/> Finance <input checked="" type="checkbox"/> Efficiencies	<input checked="" type="checkbox"/> Transformational Leadership <input checked="" type="checkbox"/> Structural Empowerment <input type="checkbox"/> Exemplary Professional Practice	

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c. Discuss ideas of group				<input type="checkbox"/> New Knowledge, Innovations and Improvements
8. Review of Action Items a. Who is responsible b. Expected dates of completion	5 min	Judy Kennedy, BSN, CMN		
9. Adjournment a. Next meeting date, time, location				