

Council/Meeting Agenda

Council / Meeting Name	Professional Practice and Development Council		Please check off all components and indicators that relate to each strategic topic being discussed.	Please check off all components and indicators that relate to each magnet standard being discussed.
Location	Hoch Center Conference Room			
Date	3/21/2018			
Time	11 am – 1 pm			
Conducted By	Carolynn Young, MS, RN-BC			
Topic	Time Allotted	Facilitator	Strategic Plan Indicators	Magnet Standards
1. Call to Order a. Identification of timekeeper and recorder b. Attendance & check-in c. Meeting etiquette handout	1 min 3 min	Carolynn Young, MS, RN-BC	Attendees conference line 888-602-0202 then passcode 914-366-3502#	Host dial same and then add *3502#
2. Welcome	3 min	Carolynn Young, MS, RN-BC		
3. Review of previous minutes	15 min	Carolynn Young, MS, RN-BC	<input checked="" type="checkbox"/> People <input type="checkbox"/> Service <input checked="" type="checkbox"/> Quality <input type="checkbox"/> Finance <input type="checkbox"/> Efficiencies	<input type="checkbox"/> Transformational Leadership <input checked="" type="checkbox"/> Structural Empowerment <input checked="" type="checkbox"/> Exemplary Professional Practice <input type="checkbox"/> New Knowledge, Innovations and Improvements
4. Ratify Council Charter	15 min	Carolynn Young, MS, RN-BC	<input checked="" type="checkbox"/> People <input checked="" type="checkbox"/> Service <input type="checkbox"/> Quality <input type="checkbox"/> Finance <input type="checkbox"/> Efficiencies	<input checked="" type="checkbox"/> Transformational Leadership <input checked="" type="checkbox"/> Structural Empowerment <input type="checkbox"/> Exemplary Professional Practice <input type="checkbox"/> New Knowledge, Innovations and Improvements
5. Report from chairpersons of: a. SOC committee i. Policies / Protocols ii. NW Policies b. Certification Preparation & Affirmation c. Education Table March 19th d. Nurses Week May 7-11 th e. Mentoring new RNs	20 min	Lori Oneto, BSN, RNIII Each unit / council representative	<input checked="" type="checkbox"/> People <input checked="" type="checkbox"/> Service <input checked="" type="checkbox"/> Quality <input type="checkbox"/> Finance <input type="checkbox"/> Efficiencies	<input type="checkbox"/> Transformational Leadership <input checked="" type="checkbox"/> Structural Empowerment <input checked="" type="checkbox"/> Exemplary Professional Practice <input type="checkbox"/> New Knowledge, Innovations and Improvements
6. Review of Action Items a. Who is responsible b. Expected dates of completion	5 min	Carolynn Young, MS, RN-BC		
7. Adjournment a. Next meeting date, time, location				