



FINAL YEAR PROFESSIONAL EXPERIENCE JOURNAL

Chinasom Elekwachi



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MASTERS OF TEACHING
Flinders University

Parent Teacher Interview Notes

How to talk to parents about their child: Positives first, what's being done in class etc.

- Grades.
 - How they can improve throughout the year.
 - How students feel about their school work.
 - What the students grade is likely to be.
- Student strengths.
 - Student weaknesses and how to improve.
- Organisation/Time management
- After school work completion
- How subject tests are given i.e. cheat sheets.
- OneNote/LMS
- Exams (revision sessions, trial exams)
- Examples of student's work.
- Excursions (what's happening on excursions)
- Student assignments (what the assignment includes).
- Concerns about progress

- How the students can make progress
 - What are the students reasons for not progressing
- Mentioning the need for strategies to improve student grades (exam/test strategies – start with what is easiest)
- Participation in class (how students ask questions/ask for help)
- Sessions that students should attend to improve their work/grades
- Attendance
- Classroom behaviour
- I spoke to two parents about their child.
 - How to help the student improve their learning in class.