

# Class 4

Subject :- Computer

Unit#1

Topic:- How does a computer work

Q / A

Q#1:- What does compute means?

Ans:- It means to calculate.

Q#2:- Define computer?

Ans:- It is an electronic machine which performs fast and correct calculations.

Q#3:- On which principle the computer works?

Ans:- Input > Process > Output

Q#4:- What do you mean by data?

Ans:- It means raw facts and figures.

Q#5:- what is information?

Ans:- The processed data is called information.

Q#6:- Define Input?

Ans:- It is the data sent to the computer for processing

Q#7:- what is processing?

Ans:- Calculating and storing the data is called processing.

Q#8:- Define output?

Ans:- Any type of information processed by the computer is called output.

Q#9:- CPU stands for?

Ans:- Central Processing Unit.

Q#10:- what is the difference between man and the computer?

Ans:- Computer works fast and doesn't tired of doing the same work even after a long period of time.

Class 4

Subject:- Computer

Unit#2

Topic:- Characteristics of computer

Q / A

Q#1:- Name some characteristics of the computer?

Ans:- Speed, high storage capacity, versatility.

Q#2:- What is accuracy of computer?

Ans:- It means to do some work without mistake or error.

Q#3:- What is the limitation of the computer?

Ans:- It can work only with the help of human being.

Q#4:- Write any two uses of computer?

Ans:- 1. Problem solving

2. Entertainment

Q#5:- What is versatility?

Ans:- It means to do different activities at same time.

Q#6:- Define diligence?

Ans:- It means working continuously without getting tired.

Q#7:- Which type of data you can enter into the computer?

Ans:- you can enter any type of data like text, pictures and Numbers.

Q#8:- What do you mean by high storage capacity?

Ans:- It means store a large amount of data and information.

# Class 4

Subject :- Computer

## Unit # 3

Topic:- Input and Output Devices

### Q / A

Q#1:- Write the names of any two

Input devices

Output devices

Storage devices

Ans :- Input devices > Keyboard, Mouse

Output devices > Monitor, Speaker

Storage devices > Hard disk, Pen drive

Q#2:- What is CPU?

Ans :- CPU means central processing unit.

Q#3:- How many parts of CPU?

Ans:- CPU has three main parts.

Q#4:- Write the names of different parts of CPU?

Ans:- Arithmetic and Logic Unit(ALU)

Control Unit (CU)

Memory Unit (MU)

Q#5:- Write the function of ALU?

Ans:- It does all types of calculations.

Q#6:- What is CU?

Ans:- It controls all the activities of the computer

Q#7:- What is MU?

Ans:- It stores data and information temporarily.

Q#8:- What is the second name of Monitor?

Ans:- Visual Display Unit (VDU)

Q#9:- Write any two types of Monitor?

Ans:- LCD, Plasma

Q#10:- What is Scanner?

Ans:- It scans the text and pictures for computer editing and display.

Q#11:- Write the types of Scanner?

Ans:- Flat bed scanner, Hand held scanner.

## Unit#4

### Topic:- MS Window 7

#### Q / A

Q#1:- What is Software?

Ans:- It is a set of instructions which tells the computer what to do.

Q#2:- What is an operating system?

Ans:- It is a software that controls all the activities between user and the computer.

Q#3:- Define Icon?

Ans:- Small pictures on the desktop is called Icon.

Q#4:- Define Desktop?

Ans:- It is default display on the computer when it is booted up.

Q#5:- What is a file?

Ans:- A file contains the information stored in the computer.

Q#6:- Define wallpaper?

Ans:- The background of the desktop is called wallpaper.

Q#7:- What is folder?

Ans:- It is a collection of files.

Q#8:- Define Recycle bin?

Ans:- It stores all the deleted items.

Q#9:- write the short key to copy a document?

Ans:- Ctrl+C

Q#10:- Which key is used to paste a document?

Ans:- Ctrl+V

Q#11:- Which key is used to delete a document?

Ans:- Shift+ Delete

Q#12:- What is resizing?

Ans:- It means changing the size of the window.