



NEW PROCEDURE IN CHANGING JOBS IN QATAR

State of Qatar workers can now change employers without obtaining No Objection Certificate (NOC)



Steps below apply to private sector workers covered by Labour Law No. 14 of 2004, agricultural and grazing workers, domestic workers and fishermen.

- 1** The worker should notify his/her employer through the electronic system of the MADLSA
 - One-month notice if he/she has been in the job for two years or less.
 - Two-month notice if he/she has been in the job for more than two years.
- 2** The worker should express his/her intention to change jobs through the electronic notification system of ADLSA, with the following documents enclosed.
 - ADLSA change-of-employer form
 - Copy of the contract signed with the former employer, authenticated by ADLSA (or the employment offer in absence of contract copy)
 - The new employer's job offer in Arabic
- 3** SMS Confirmation by ADLSA to worker and new employer

- 4** The new employer should initiate the electronic employment contract on ADLSA's Digital Authentication System.
- 5** The new employer should print out the employment contract, and discuss and sign it with the worker.
- 6** The new employer should upload the signed employment contract on ADLSA's Digital Authentication System, and pay the authentication fee of QAR 60.
- 7** When the employment contract is authenticated, the new employer should submit a request for a new QID to the Ministry of Interior.

For more information, contact the
MADLSA at 16008
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Website www.adlsa.gov.qa