

Marking a bank account as closed in AuctionACCESS

See steps bellow

Identification

Routing Number:	121000248	Account Number:	*****5559
Checking?	<input type="checkbox"/>	Savings?	<input type="checkbox"/>
Floor Plan?	<input type="checkbox"/>	ZBA?	<input type="checkbox"/>
Sweep?	<input type="checkbox"/>	Controlled Disbursement?	<input type="checkbox"/>
General Ledger?	<input type="checkbox"/>	Loan?	<input type="checkbox"/>
Contact:	<input type="text"/>	Phone Number:	<input type="text"/>
Drawee:	<input type="text"/>	Last Ref Ltr Request Sent:	<input type="text"/>
Last Ref Ltr Received:	02/03/2016	Banking Here Since:	<input type="text"/>
Opened Date:	12/17/2015	4. Account Is:	Closed
1. Closed Date:	11/10/2017	5. Closed Reason:	Closed per Dealer Notification
2. Closed Contact:	DONNA	6. Closed Contact Title:	ACCT MANAGER
3. Closed Phone Number:	856-234-4900	Account Type:	Regular
Customer Is:	Please Select	Account Validation:	Passed 11/08/2016
		Electronic Payment Enabled:	Researching 11/08/2016
		Ownership Validation:	Passed 11/08/2016

1. Select Closed Date.
2. Closed Contact (*individual authorizing account to be closed*).
3. Contact phone number.
4. Account Is (*Select Closed*).
5. Closed Reason (*Closed per Dealer Notification*).
6. Closed Contact Title (*Acct Manager or ask for title from authorized individual*).
7. Click on Save at bottom right of form and this produces a verification that bank account has been closed.