

Management

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Hope Batch

MID EXAM

30 out of 30 Question

Collected by :

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1- Establish standards :

- a- planning
- b- organizing
- c- directing
- d- controlling**

2- Seeing that the work is carried out in accordance with the predetermined plan :

- a- planning
- b- organizing
- c- directing
- d- controlling**

3- Involve working with people, often as a member of a group :

- a- Technical skills
- b- human skills**
- c- conceptual skills

4- responsible to find the best way to use departmental resources to achieve goals :

- a- Top Managers
- b- Middle Managers**
- C- First-Line Managers
- d- Nonmanagerial employees

5- Health care service is an input to health system : **False**

6- Technology :

- a- input
- b- activities**
- c- output
- d- feedback

7- Not true about planning : **it is static**

- 8- Not a reason of failure of planning :
- a- reliance upon erroneous information.
 - b- economy
 - c- financial position of an organization
 - d- lack of coordination

The correct answer was an option other than previous choices

9- The Organization should first formulate its strategy and then design its structure : **True**

- 10- Not a principle of organizing :
- a- Delegation of authority
 - b- Departmentalization
 - c- unity of command
 - d- centralization**
 - e- Span of control

11- multiplication of the number of management levels is disadvantageous : **True**

- 12- Not barrier for delegation :
- a- Managers may lack the experience about how to delegate authority
 - b- Inability to allow subordinates to make mistakes.
 - c- Fear that subordinates will not like the delegated person
 - d- Lack of confidence in subordinates
 - e- ability of managers to explain to subordinates what is to be done**

- 13- subordinates refuse being delegated due to all of the following EXCEPT :
- a- Lack of experience in doing the work
 - b- Lack of competence
 - c- lack confidence in the superior**
 - d- Current excessive work load

- 14- Actions a company plans in response to or in anticipation of changes in its external environment :
- a- structure
 - b- system
 - c- strategy**

15- Not element concern Systems :

- a- Communications practice
- b- Management reporting system
- c- Planning/budgeting system
- d- Rewards system

e- culture

16- The culture of organization consists of organizational culture and management style : **True**

17- Not activity of Financial administration :

- a- Budgeting
- b- Accounting
- c- Auditing
- d- Purchasing

e- supervision

18- Right order of first 5 steps in decision making :

Defining objectives → Generating options → Identifying advantages and disadvantages of each option → Ranking the options → Selecting the option most likely to achieve the predefined objectives

19- the ideal problem solving and decision making environment :

- a- risk
- b- uncertainty
- c- creativity

d- Certainty

20- Not correct regarding Decision making realities :

a- Decisions must not be made under risk and uncertainty.

b- Decisions must be made to solve non routine problems.

c- Decisions must be made under time pressures and information limitations.

d- Most decision making in organizations goes beyond step-by-step rational choice

e- Bounded rationality and cognitive limitations affect the way people define problems, identify alternatives, and choose preferred solutions.

21- A key element of decision making under risk and uncertainty : **Intuition**

22- Reasons for decision making failure include all of the following EXCEPT :

- a- Managers too often copy others' choices and try to sell them to subordinates.
- b- Managers tend to emphasize problems and solutions rather than successful implementation
- c- Managers don't frequently use participation
- d- Lack of resources**

23- All of the following are external factors affecting decision making EXCEPT :

- a- Environment
- b- time
- c- resources
- d- philosophy**

24- strategic planning is a long-range planning in which specific overall direction and organizational goals are determined : **FALSE**; General not specific 😊

25- organizations gave increased attention for strategic planning due to all of the following EXCEPT :

- a- Rapid changes in the environment
- b- strategic planning provides the organizational units & staff with clear goals and direction.
- c- strategic planning provides greater efficiency and effectiveness.
- d- strategic planning prepares an overall plan of budgeting and capital expenditure.
- e- Strategic planning helps the organization to develop an action-oriented approach**

26- All of the following are Characteristics of strategic planning EXCEPT :

- a- Strategic planning helps the organization to develop an action-oriented approach
- b- Strategic planning is long-range in nature
- c- Strategic planning is tied closely to the budget
- d- Boundaries among the tasks are blurry rather than clear-cut.
- e- Doing the tasks is isolated from other managerial responsibilities and activities.**

27- All of the following factors affect strategy planning process EXCEPT :

- a- Basic mission of the organization
- b- Personal values of the top-level administrators
- c- Organizational strengths and weaknesses

The correct answer was an option other than previous choices

28- The administrator Determine the opportunities and threats when he :

a- Analyze the external environment

b- Analyze the internal environment

c- Set Objectives

d- Allocate Resources

29- Not advantage of MBO :

a- The manager is encouraged to delegate time-consuming activities to other personnel.

b- Working with small manageable objectives make it easier to achieve.

c- Strong emphasis is placed on both quantifiable objectives and a time dimension

d- Subordinates are included in the goal-setting process, making it a motivational tool.

The correct answer was an option other than previous choices

30- The implementation stage begins : **Allocate Resources**

GOOD LUCK