

## \* Final Management exam:-

- ① - Not true      the receiver often has hidden feeling about himself.  
- Not true
- ② - True      { administrator tells a subordinate to meet him after 15 minutes is a sensory reality.
- ③ - Lateral Communication :-  
Most common purpose is to promote job coordination or team work.
- ④ - not From "Knowing the steps of effective communication  
Answer thing not (Attention, Understanding, Acceptance, Action)  
- ليست علاوة
- ⑤ develop effective listening habits  
Listen to what is being said rather than how it is being said.
- ⑥ Most interested in directing and controlling than  
Planning → low-level managers
- ⑦ not true  
Coordinating and integrating goal-related is of Administrator  
middle level. ليس
- ⑧ Financial Support is responsibility for Top level

9) Not advantages of planning  
الصفات الجيدة التي في السنة لا تكون الجواب كأنه قريب من الواقع (٢)

10) Ranking the options is step number 4

11) Risk environment / can assign probabilities.

12) Uncertainty - > individual and group creativity

13) Not one of the decision making realities  
Information is wrong  
" إذا لم يكن هناك معلومات "

14) Not true : decisions must not be made under time pressure.

15) Not true : intuition is the best under risk and certainty.

16) Not characteristic of strategic planning?  
doing the tasks is isolated from manager responsibility.

17) Not of the personal values of top-level Administrators  
Managerial.

18) Political - > interested in power

19) Not of efficient being?

مفيدة كجانب من الاعمال

- best service
- Most people
- Competitive price
- Minimal cost+time.

20) Not of advantages of MBO?

مفيدة الـ

21) Allocate Resources :- implementation stage.

22) Adjust errors :- Control operations.

23) Not of step of strategic planning?

24) Not of Factors affect SP process

الـ

- Basic mission of organization.
- personal value of top-level Admin.
- Organizational strengths and weaknesses.

25) strategic planning is long-range in nature

مفيدة الـ

26+27.

Prestige : influence the way of people talk and act.

(28) - power :- influence others' behavior.

(29) - position power :- individual place in the organization.

(30) Competence :- provide meaningful, challenging work, helps the employees to meet this need.

(31) Not true :- org should destroy the informal network ~~between~~

(32) Esteem  $\Rightarrow$  much more psychological need.

(33) Self actualization  $\rightarrow$  Peak experience.

(34) Not of Frustration  $\rightarrow$  Cognitive dissonance.

(35) Fixation  $\rightarrow$  manager tells employees absenteeism will result in a punishment

(36) Resignation  $\rightarrow$  prolonged Frustration.

(37) Not of hygiene factors :-  
Recognition

(38) 2 level theory for both lower and upper need satisfaction.

(39) true Manager can motivate employees so increase the efficiency of org.

(40) Not of Motivators internal factor technical supervisions

(41) process of influencing people → Leadership

(42) Not true Every manager is a leader.  
u Swi

(43) Not true giving recognition is from Leaders need to be forceful.

(44) Not true Forceful more imp than enabling

(45) Not from the needs to be forceful? <sup>Complementary judicial</sup>  
empowering other

(46) Coercive force → on fear and comply manager directions.

(47) Not of trait theory?

19  
14] Not true about Douglas McGregor  
No style of influencing subordinates

(30) Not of Mangers step ? Promotion.

• ربا فرار سے دوری  
• دعا و انعام