

Meeting:
Work Package 5 (WP 5)
Meeting date:

29th March 2022

Minutes prepared by:

Renata Bažok

1. Purposes of the meeting

- What are we done so far
- Brief report about mobilities for each PI
- Documentation reminder
- Any other business

2. Attendance at Meeting

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3. Agenda

1. What are we done so far
2. Brief report about mobilities for each PI
3. Documentation reminder
4. Any other business

The ppt presented by WP 5 leader at the meeting is part of these minutes.

4. Meeting Notes, Decisions, Issues

AD-1

- The WP 5 leader gave a brief report on the tasks carried out in this work package. She mentioned that both the mobility plan and the training for the mentors have been successfully completed. Only the mobility, which should be completed by July 15, 2022, is still outstanding.
- So far, 32% of the planned mobilities have been completed by students and the same number by teachers. For most other mobilities, at least some information is known, while 18% of student mobility and 15% of teacher mobility remained unplanned.

AD-2

- The leader of WP5 presented the situation of mobility to the partners and a representative from each institution reported on the current situation of mobility.
- The situation of student mobility is more or less known to all partners except UNIBA, AU, AUA and UNIKO.
- UNIBA and AUA have a situation where their students have completed a PhD and are not sure if they can send new students for mobility. In case that they will not send student to mobilities, they have agreed to send more students to the final conference in Novi Sad.
- AU will most likely not do one student mobility and UNIKO has a problem because it has no PhD students and most likely cannot send a student for mobility.
- The situation with teacher mobility is also good. All partners have planned mobility except AU and AUA.
- AU professors are not particularly interested in travel and are willing to leave the mobility money to other partners. There is a small chance of sustaining one or two mobilities, but more likely not.
- AUA has two mobilities planned, while the other two it is entitled to according to the budget have not yet been planned.
- In total, 22 mobilities have been carried out so far, 68 are planned, and for 11 of them it is not yet known whether they will take place or not.
- Looking at these results, we will maintain more mobilities than planned, but it should be noted that the mobilities are even shorter than originally planned due to the coronavirus situation.
- The head of WP5 concluded that we can be satisfied with the current development of the situation.

AD-3

- Finally, the leader of WP5 reminded of the documents that must be submitted to the coordinator in order for the mobility to be eligible:
 - Mobility grant agreement - original.
 - Mobility agreement - original
 - Statement of the host institution - original
 - Individual Travel Report (ITR) - original
 - Additional travel documents (invoices, travel documents of the institution) – copies

AD-4

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5. Action Items		
Action	Assigned to	Due Date
• to try to organize mobilities for 11 participants that did not planed jet	WP 5 members from UNIBA, AU, AUA, UNIIKO	2 nd June 2022
• to finish all mobilities	Persons from mobility plan	15 th July 2022