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### GERSON- NTJIE SECONDARY SCHOOL

## CODE OF CONDUCT FOR LEARNERS

(As amended, December 2018)

SN	OFFENCE	SANCTIONS
1	Disrespect to a teacher, a parent or any adult or learner in authority, i.e. Back-chatting, disobedience, lack of cooperation and non-compliance on school work.	Verbal warning Written warning Suspension
2	Inappropriate Language (vulgar language), either to a learner, teacher, parent or any adult in authority.	Verbal warning Written warning Suspension
3	Vandalism on walls, desks, books, school toilets or any other school property is forbidden. Any damage of such nature will be repaired at the learner's expense.	Written warning Suspension Expulsion
4	Deliberate damage to property (replacement is required)	Suspension Expulsion
5	<ul style="list-style-type: none"> <li>A learner who was absent from school without a written note at the date of return should be accompanied by parent to explain the cause of absence.</li> <li>If a learner is absent for two (2) days or more due to illness, a letter from a clinic or a doctor is required. If not, parent/s will have to come and account.</li> <li>Learners who are absent for tests and examinations or on the days preceding tests or exams must all produce sick notes from clinic or doctor. Sick notes to be given to the class teacher. Any other document stating the valid reason for absence is welcomed.</li> </ul>	Verbal warning Written warning Suspension
6	Learners must arrive on time for the start of the day. Late comers will not be allowed at the school premises. If a learner has come late to school he/she may be punished be required to do the tasks (e.g. cleaning the toilets, watering the plants, etc.) at the school as determined by the office.	Give them work to do, as punishment or send them home.
7	Truancy and absence from school are not acceptable unless being authorized by principal, deputy-principal or SMT member.	Verbal warning Written warning Suspension Expulsion
8	Absence from class (bunking) without teachers' permission. Idling around the school or in the toilets without any valid reason.	Written warning Suspension Expulsion
9	Smoking and/or gambling is forbidden for all learners at school. Learners may not have cigarettes, matches or	Suspension for a week (Five school days)

	lighters in their possession. Parents will be called immediately.	
10	Behaviour of learners outside the school which tarnish the good name of the school is forbidden. No learner may consume alcohol beverages in public, engage in fight or participate in gangsterism, bringing any object that is life threatening like knives to school.	Suspension for a week (Five school days)
11	Learners must not bring to school or have in the possession, view, draw or download pornographic or other undesirable material.	Written warning Suspension Expulsion
12	Any learner who stabs another learner within or outside the school will not be allowed to continue with the studies at the school.	Immediate expulsion
13	Bullying, stealing other learners properties, fighting, assembly disruptions by making noise and funny laughter, intimidation, insults or hurtful conduct of this nature which is considered serious by school authorities.	Expulsion
14	Videogames, cell phones, computer games, CDs, Electrical equipment such as i-pods, MP3 Players are not permitted. If a learner is in possession of such, it will be confiscated by the office. They will be released to the parent/s at the end of the academic year with a charge of <b>R500-00</b> .	Written warning Suspension Expulsion
15	<ul style="list-style-type: none"> <li>Drugs or any other intoxicating substance are not allowed at the school. Learners found in possession of such will be suspended from schooling or be expelled upon the principal's discretion.</li> <li>Police officers are allowed by the SGB at any time to come to school and search learners. Upon finding any drug from the learners, the immediate expulsion will apply.</li> </ul>	Immediate expulsion
16	<ul style="list-style-type: none"> <li>Cell phones are not allowed at the school. If a student is having such because of other reasons, it must be reported and be handed to the office as means of notification.</li> <li>If a learner brings a phone to school and it is stolen, the school is not involved in such as cell phones are not permitted at the school.</li> </ul>	Once it is found, it will be confiscated and be given to the parents at the end of the year at a fee of <b>R500-00</b> .

SGB Chairperson (Name): .....Signature: ..... Date: .....

Principal (Name): ..... Signature: ..... Date: .....