

DEPARTMENT OF AGRARIAN REFORM
Agency/Procuring Entity

(Company Name)

(Address)

Please quote your lowest price on the item/s listed below, subject to the General Conditions indicated below, stating the shortest time of delivery and submit your quotation duly signed by you or your duly authorized representative not later than September 8, 2020

ATTY. JAIME G. RESOCO, JR.
BAC Chairperson

- NOTE:
- ALL ENTRIES MUST BE WRITTEN LEGIBLY.
 - QUOTATION MUST BE RETURNED IN A SEALED ENVELOPE NO LONGER THAN THREE (3) DAYS UPON RECEIPT.
 - PRICE QUOTATIONS MUST INDICATE PRICE/S, SERVICE/ DELIVERY CHARGES INCLUSIVE OF VAT/OTHER CHARGES. IF NON-INCLUSIVE, PLEASE INDICATE FIGURES FOR VAT.
 - PRICE VALIDITY SHALL BE FOR A PERIOD OF **180 CALENDAR DAYS.**
 - DELIVERY PERIOD WITHIN **SEVEN (7) DAYS** UPON RECEIPT OF PURCHASE ORDER.
 - WARRANTY SHALL BE FOR A PERIOD OF SIX (6) MONTHS FOR SUPPLIES & MATERIALS, ONE (1) YEAR FOR EQUIPMENT FROM DATE OF ACCEPTANCE BY THE PROCURING ENTITY.
 - I / WE ARE BOUND TO DELIVER THE ITEM/S PER OUR QUOTATION, PURSUANT TO THE PROVISIONS OR SANCTIONS UNDER RA 9184.

ITEM NO.	ITEM(S) & DESCRIPTION(S)	QTY	UNIT	UNIT PRICE
	JOB ORDER			
1	BOND PAPER, LONG, SUBSTANCE #20	75	REAM	P
2	BOND PAPER, SHORT, SUBSTANCE #20	75	REAM	
3	BOND PAPER, A4, SUBSTANCE #20	75	REAM	
4	MULTI-COPY PAPER, LONG, SUBSTANCE #24	75	REAM	
5	MULTI-COPY PAPER, SHORT, SUBSTANCE #24	75	REAM	
6	MULTI-COPY PAPER, A4, SUBSTANCE #24	75	REAM	
7	MIMEO PAPER, WHITEWOVE, SHORT	25	REAM	
8	FOLDER, 14 POINTS, LONG, COLOR PINK	350	PIECE	
9	FOLDER, 14 POINTS, LONG, COLOR BLUE	350	PIECE	
10	FOLDER, 14 POINTS, LONG, COLOR YELLOW	350	PIECE	
11	FOLDER, 14 POINTS, LONG, COLOR RED	350	PIECE	
12	FOLDER, 14 POINTS, LONG, COLOR GREEN	350	PIECE	
13	EXPANDING ENVELOPE, LONG	350	PIECE	
14	RECORD BOOK, 500 PAGES	50	BOOK	
15	RECORD BOOK, 300 PAGES	50	BOOK	
16	INK REFILL FOR EPSON, BLACK	12	BOTTLE	
17	INK REFILL FOR EPSON, CYAN	12	BOTTLE	
18	INK REFILL FOR EPSON, MAGENTA	12	BOTTLE	
19	INK REFILL FOR EPSON, YELLOW	12	BOTTLE	
20	SIGN PEN, BLACK, LIQUID/GEL INK, 0.5	80	PIECE	
21	SIGN PEN, BLUE, LIQUID/GEL INK, 0.5	80	PIECE	
22	MASKING TAPE, 2 INCHES	25	PIECE	
23	PACKAGING TAPE, 2 INCHES	25	PIECE	
24	CLIP, BACKFOLD, ALL METAL, CLAMPING, 50MM	25	BOX	
25	ENVELOPE, DOCUMENTARY, LEGAL	15	BOX	
26	ENVELOPE, DOCUMENTARY, A4	15	BOX	
27	FOLDER, PRESSBOARD, 240MM X 370MM	10	BOX	
28	ENVELOPE, MAILING WITH WINDOW	9	BOX	
29	FILE ORGANIZER, EXPANDING, PLASTIC, 12 POCKETS	70	PIECE	
	FOR USE OF DARPO CAM SUR 1			
	X-X-X-X-X-X-X-X-X-X-X-X-X-X-X-X			

AFTER HAVING CAREFULLY READ AND ACCEPTED YOUR GENERAL CONDITIONS, I / WE QUOTE YOU ON THE ITEM AT PRICES NOTED ABOVE.

Served by:

PUBLIO M. PEYRA JR. III/ IMELDA R. BALAAG/JACOB K. GUEVARRA/EDGARDO AUSTRIA/

JORDAN B. GUALBERTO/ANTHONY KEVIN D. TEJADA
CANVASSER
ECT/asa
2020-09- 535

PRINTED NAME/SIGNATURE

Tel No./Cellphone No./Email Address

DATE

BIR-TIN

VAT NON-VAT
(Please check - VAT or NON-VAT)