ISSUE DATE 03 JAN 17

**OPERATIONS BULLETIN**

**(01)**

**TO – ALL CARRIERS**

**AWB CONTACT DETAILS**

We are currently facing a lot of errors contacting the Consignee due to the lack of contact details on the AWB during booking. All GHAs and Carriers must ensure that the following details are notated on the AWB before shipping to Station.

**Full Consignee Name and Address**

**Full Consignee Contact Telephone Number**

**Full Consignee E-Mail Contact Address**

This will enable us to contact the Consignee Directly when his shipment has arrived and ready to collect.

Furthermore on the enhancement of our Airline System the Consignee can be notified by text message and E-Mail.