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| **MANUAL**   1. **SAFETY MANUAL & FIRE EXTINGUISHER** 2. **EMARGENCY MANUAL** 3. **TRAINING GUIDE ( ENGLISH )** 4. **TRAINING GUIDE ( ARABIC )** 5. **FIRST AID** 6. **WORKING SAFELY IN CONFIDENCE** 7. **STEP OF** 8. **SAFETY POLICY STATEMENT** 9. **QUALITY.** |

**FAILURS الأعطال /**

**REPORTING AND PROCESSING /التبليغ و الاجراء**

**DAY : …………………… ……………………….. :اليوم**

**DATE : ……………………. …….………………. :التاريخ**

**DEPARTMENT :………………… ………………………..:القسم**

**NAME / TYPE OF EQUIPMENT AND SERIAL NO : :اسم \ نوع و رقم الجهاز**

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**REPORTED BY /اسم المبلغ**

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**SIGNATURE/التوقيع**

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**SUPERVISOR /مشرف الصيانه**

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